

**Minutes of the June 25, 2024, Regular Meeting of the Council of the Municipal
District of Peace No.135, held at the Municipal Office, at Berwyn, Alberta.**

Present	Deputy Reeve Councillors	Sandra Eastman Theresa Johnson Ken Herlinveaux Lori Kinnee
Attending	Chief Administrative Officer	Margaret McClarty
	Recording Secretary	Jessie Morgan
	Communications Consultant	None
	Press	Dan Archer, Mile Zero-Banner Post News (Via Zoom)
Regrets	Reeve	Robert Willing
Call to Order	Deputy Reeve Eastman called the meeting to order at 5:01 p.m.	
Adoption Of Agenda	Theresa Johnson: 269/24	MOVED to approve the agenda for the June 25, 2024, regular meeting of Council as amended. 1. F.7. Swag for the Welcome Wagon event. Carried
Approval of Minutes	1. June 11th, 2024, Regular Council Meeting	
	Lori Kinnee: 270/24	MOVED that the minutes of the regular meeting of Council held on June 11, 2024, be approved as presented. Carried
	Doug Cooke joined the meeting at 5:03 p.m.	
	Dianna Butz joined the meeting at 5:10 p.m. (Via Zoom)	
Finance	Financial Reports for the month ending May 2024	
	1.Council Operating Financial Statement for May 2024	
	2.Council Capital Financial for May 2024	
	3.Shaftesbury Fire Cost as of June 20th, 2024	
	Lori Kinnee: 271/24	MOVED to accept these items as information. Carried
	Theresa Johnson: 272/24	MOVED to direct administration to continue updating the Shaftesbury fire cost as of June 20th, 2024. Carried
	Doug Cooke excused himself from the meeting at 5:35 p.m.	
	Komiete Tetteh joined the meeting at 5:35 p.m.	

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**Land Use/Planning/
Subdivisions**

1.Subdivision Application 24MK007

a) NE19-83-23-W5 – Bryan Dixon

Ken Herlinveaux: MOVED to approve the subdivision application subject
273/24 to necessary conditions determined by MMSA.

Carried

Dianna Butz excused herself from the meeting at 5:50 p.m.

Komiete Tetteh excused himself from the meeting at 5:57 p.m.

Unfinished Business

1. Request For Decision - Unsightly Premises Bylaw Amendment: 4/2024

Theresa Johnson: MOVED to accept the first reading of the Unsightly
274/24 Premises Bylaw Amendment: 4/2024.

Carried

New Business

1. Request For Decision – Review of Policy ADM-2, ADM-3, ADM-4, ADM-5

Lori Kinnee: MOVED to approve the amendments to policy ADM-2.
275/24

Carried

Ken Herlinveaux: MOVED to approve the amendments to policy ADM-3.
276/24

Carried

Theresa Johnson: MOVED to approve the amendments to policy ADM-4.
277/24

Carried

Lori Kinnee: MOVED to retire policy ADM-5.
278/24

Carried

Depute Reeve Eastman called for a break at 6:33 p.m.
Council reconvened at 6:38 p.m. without the press.

Carried

2. Request For Decision – R Willing Participation at NAC Engagement Session

Sandra Eastman: MOVED to approve Reeve Willings participation in the
279/24 virtual stakeholder outreach session with Northern
Alberta Development Council on June 19th, 2024.

Carried

3. Request For Decision – RMA District 4 Meeting Agenda Items

Ken Herlinveaux: MOVED to accept this item as information.
280/24

Carried

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4. Request For Decision – Fire Smart Event

Theresa Johnson: 281/24 MOVED to authorize administration to host the Fire Smart event at the Berwyn Firehall during the Village of Berwyn summer celebration on August 24th, 2024.
Carried

5. Request For Decision – Fire Department Policy Review and Revision

Theresa Johnson: 282/24 MOVED to bring back Fire Department Policy Fire-1 for review with edits.
Carried

Lori Kinnee: 283/24 MOVED to bring back Fire Department Policy Fire-2 for review with edits.
Carried

6. Request For Decision – Request to Host a Sale Event at Lac Cardinal Hall

Ken Herlinveaux: 284/24 MOVED to authorize Administration in principle to host a “garage sale” event at the Lac Cardinal Hall.
Carried

7. Swag for the Welcome Wagon event.

Sandra Eastman: 285/24 MOVED to authorize administration to select a variety of 100 items for the Welcome Wagon event.
Carried

Delegations

None

Administrative Reports

1. Accounts for Payment

Lori Kinnee: 286/24 MOVED to accept this item as information.
Carried

2. CAO's Report

Margaret McClarty reviewed the CAO's written report with Council.

Lori Kinnee: 287/24 MOVED that the CAO's Report be accepted as information.
Carried

3. CAO's May 2024 Time Sheet

Ken Herlinveaux: 288/24 MOVED that to approve the CAO's May 2024 Time Sheet as amended.
Carried

Councillor/ Committee Reports

1. Elk Island Park Permit

Lori Kinnee: 289/24 MOVED to accept this item as information.
Carried

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Information Items

Committee Specific Reports

1. Letter from the Minister of Municipal Affairs re: Canada Community Building Fund
2. Municipal Musings June 2024 Municipal Affairs Newsletter
3. Peace River Aboriginal Interagency Committee May 21, 2024, Meeting Minutes
4. North Peace Driving Academy Invitation to their Grand Opening
5. Letter From the Peace River Regional Airport Association
6. RMA Backgrounder: Victim Services Regionalization Concerns
7. RMA: Victim Services Update Member Guide
8. RMA: Bill 20 Analysis Part 1 MGA
9. RMA: Bill 20 Analysis Part 2 LAEA

Theresa Johnson: MOVED to confirm attendance to the North Peace
290/24 Driving Academy Grand Opening on September 17th,
2024.

Carried

Move above

Theresa Johnson: MOVED to accept the 9 information items as
291/24 information.

Carried

Question Period

Confidential Items

1. Personnel – FOIP Section 17
2. Privileged Information – FOIP Section 27

Theresa Johnson: MOVED to go into closed session to discuss FOIP
292/24 Section 17 at 7:46 p.m.

Carried

Theresa Johnson: MOVED to revert to regular session at 8:05 p.m.
293/24

Carried

Adjournment

Being that the agenda matters have been concluded, the meeting adjourned at
8:05 p.m.

These minutes approved this 9th day of July 2024.



Reeve



Chief Administrative Officer