

Minutes of a Regular Meeting of the Council of the Municipal District of Peace No. 135, Province of Alberta, held September 10, 2024 at the Municipal Office, Berwyn, Alberta.

Present

Reeve	Robert Willing
Deputy Reeve	Sandra Eastman
Councillors	Theresa Johnson
	Ken Herlinveaux
	Lori Kinnee
CAO	Margaret McClarty
Recording Secretary	Sandra Satchell
Media Consultant	Vanessa Burns

Regrets

Press	Dan Archer – Mile Zero Banner Post
-------	------------------------------------

Call to Order

Reeve Robert Willing called the meeting to order at 9:00 a.m.

**Adoption
Of Agenda**

Sandra Eastman 368/24	MOVED that the agenda for the September 10, 2024 regular meeting of Council be approved with the following additions: H.10. Meeting with the Minister of Transportation. Carried
--------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**Approval
Of Minutes**

Theresa Johnson 369/24	MOVED that the minutes of the regular meeting of Council held on August 13, 2024 be approved as presented. Carried
---------------------------	-----------------------------------------------------------------------------------------------------------------------

Barry Denison and Nasar Iqbal joined the meeting at 9:00 a.m.

Public Works

**1. Barry Denison, Public Works Foreman
a) Public Works Foreman's Report**

Theresa Johnson 370/24	MOVED that the August, 2024 Public Works Foreman's Report be accepted as presented. Carried
---------------------------	------------------------------------------------------------------------------------------------

b) Ratepayer Request Follow-up

This item was unavailable and will be provided to Councillors via email.

**Agricultural Services
Board**

**1. Nasar Iqbal, Manager of Agricultural Services
a) Manager of Agricultural Services Report**

Ken Herlinveaux 371/24	MOVED that the September 10, 2024 Manager of Agricultural Services Report be accepted as presented. Carried
---------------------------	----------------------------------------------------------------------------------------------------------------

Nasar Iqbal excused himself at 9:51 a.m.

1. Water/Wastewater Operator Report

Sandra Eastman
372/24

MOVED that the September 10, 2024 Water and Wastewater Report be accepted as presented.

Carried

Unfinished Business

1. Request for Decision: ADM-6 Land Acquisition Policy

Lori Kinnee
373/24

MOVED to approve ADM-6 Land Acquisition Policy as presented

Carried

2. Request for Decision: ADM-18 Credit Card Usage Policy

Sandra Eastman
374/24

MOVED to approve the revisions to Policy ADM-18 as presented.

Carried

3. Request for Decision: ADM-19 Tangible Capital Assets Policy

Lori Kinnee
375/24

MOVED to table the changes to the Tangible Capital Assets Policy until after the upcoming strategic planning session and to consult with the auditor prior to making changes.

Carried

4. Request for Decision: ADM-22 Grants, Donations and Funding Policy

Ken Herlinveaux
376/24

MOVED to approve the Grants, Donations and Funding Policy as amended.

Carried

New Business

1. Request for Decision: Outstanding Account Receivable

Theresa Johnson
377/24

MOVED to write off the balance of the account to bad debt if payment is not received by the end of the calendar year.

Carried

2. 4th Quarter Grants, Donations & Funding

Sandra Eastman
378/24

MOVED to approve the following Request for Funding Applications:
Resource Centre for Suicide Prevention for \$1,000.00
Peace River Curling Club for \$1,000.

Carried

3. Request for Decision: Employee Request to Purchase Surface Pro

Theresa Johnson
379/24

MOVED to authorize the sale of the used Surface Pro, for the price of \$1.00.

Carried

4. Request for Decision: Request to Place Memorial Bench in Brownvale Cemetery

Theresa Johnson
380/24

MOVED to authorize the placement of the memorial bench in the Brownvale Cemetery and FURTHER MOVED to direct Administration to advise the community club, that in future all such installations require written pre-approval from the Chief Administrative Officer of the MD.

Carried

5. Request for Decision: CEM-1 Policy

Sandra Eastman
381/24

MOVED to bring back CEM-1 Cemetery Policy as amended.

Carried

6. Request for Decision: 2025 Daytimer Style Options

Lori Kinnee
382/24

MOVED to approve the purchase of the daytimers as selected.

Carried

7. Regional Energy Committee

The item was discussed but no formal motion was proposed.

8. Strategic Planning Session

The item was discussed but no formal motion was proposed.

9. Request for Decision: Old McInnis Truck Fill Building

Theresa Johnson
383/24

MOVED to direct Administration to proceed with the work to deactivate and de-energize the electric meter and remove the building.

Carried

10. Meeting with Minister of Transportation

Theresa Johnson
384/24

MOVED to direct Administration to request a meeting with the Minister at the Fall meeting of Rural Municipalities of Alberta.

Carried

**Land Use/Planning
/Subdivisions**

1. Development Officer's Report

Lori Kinnee
385/24

MOVED to approve the August 2024 Development Officer's Report as presented.

Carried

1. Accounts for Payment

Sandra Eastman MOVED to accept the item as information.
386/24

Carried

2. CAO's Report

Margaret McClarty reviewed the CAO's written report with Council

Lori Kinnee MOVED to accept the item as information.
387/24

Carried

3. Request for Decision: CAO's Time Sheet July 2024

Sandra Eastman MOVED to approve the time sheet.
388/24

Carried

4. Strategic Priorities Chart

Theresa Johnson MOVED to accept the item as information.
389/24

Carried

5. Motion Status Matrix

Sandra Eastman MOVED to accept the item as information.
390/24

Carried

Reeve Willing called for lunch recess at 12:04 p.m.
Council reconvened from lunch at 1:01 p.m. with all present
Glenn Wolfe and Komiete Tetteh joined the meeting at 1:02 p.m.

**Land Use/Planning
/Subdivisions
Continued**

**2. Application for Land Use Bylaw Amendment
NW33-83-23-W5 – Glenn Wolfe**

Sandra Eastman MOVED to accept, in principle, the bylaw amendment and
391/24 subsequent subdivision.

Carried

3. First Reading of Bylaw 8/2024

Theresa Johnson MOVED first reading of Bylaw No. 8/2024 as presented.
392/24

Carried

Glenn Wolfe and Komiete Tetteh excused themselves at 1:28 p.m.

1. Councillor's August 2024 Reports

Sandra Eastman MOVED to accept this item as information.
393/24

Carried

- 2. North Peace Housing July 3, 2024 Meeting Synopsis**
- 3. Media Consultant's Report July & August 2024**
- 4. Grimshaw Municipal Library – August 2024 Report**
- 5. Grimshaw Gravels Minutes – Aquifer Management Advisory Association
June 15, 2023**
- 6. Grimshaw Gravels Minutes – Aquifer Management Advisory Association
September 14, 2023**
- 7. Brownvale Community and District Library August Update**

Sandra Eastman MOVED to accept these seven items as information
394/24

Carried

Information

- 1 RCMP Community Letter**
- 2 RCMP Provincial Quarterly Report**
- 3 RhPAP September 2024 Update**
- 4 RMA Member's Briefing on the Energy Industry for Municipalities**
- 5 Email from the Alberta Energy Regulator Regarding Siesmic Event in Fox
Creek**
- 6 Alberta Municipal Affairs 2025 Fire Services Training Program Grant Letter**

Lori Kinnee MOVED to accept these six items as information.
395/24

Carried

Delegations

- 1. STARS Air Ambulance**

Glenda Farnden joined the meeting at 2:28 p.m.

Glenda Farnden excused herself at 3:00 p.m.

Question Period

None

Adjournment

Being that the agenda matters have been concluded, the meeting adjourned at
3:01 p.m.

These minutes approved this 24th day of September, 2024



Reeve



Chief Administrative Officer