	MUNICIPAL DISTRICT OF PEACE NO. 135	
PREPARED BY: Joyce Sydnes REVISED BY: Barbara Johnson REVISED BY: Margaret McClarty	ADOPTED BY: COUNCIL	NUMBER: PW - 14 Page 1 of 3
TITLE: Approaches & Culvert Installations	DATE: Amended September 14, 2021 Amended February 8, 2022 Amended December 12, 2023	

Policy Statement

It is the position of the MD of Peace No. 135 that the MD will provide, at no cost, one approach to each quarter section or river lot. **The MD is only responsible for the original construction of the approach and it is the responsibility of the land owner to maintain their approach(s).** However, in order to support landowners the MD is willing, under certain circumstances, to undertake repairs or widening for a pre-set minimal fee. For those landowners who wish to widen or repair their existing approach see Approach Widening or Culvert Repair on page 2 of this document.

New Approaches

The Municipality will provide one approach to each quarter section or river lot or to parcels created as a result of a non seasonal physical severance at no cost to the landowner. Requests will be dealt with by Administration and the Public Works Foreman and those received by May 31st will be installed in the current year, but any received after that date may not be installed until the following year, depending on the Public Works schedule. Approaches serving two adjacent parcels will not be allowed. Alberta Transportation must approve the location of all approaches within a highway right of way, but the MD will not install approaches along a highway right of way.

After Subdivision


Parcels requiring an approach and/or culvert as a result of subdivision shall be at the sole expense of the owner or developer.

New Approach Specifications

Approaches/culverts on new roads or rebuilt roads are to be provided to the standard width of 12 metre driving surface at the time of road construction. All culverts must have beveled ends and must not be made of plastic. Approaches from an internal road within a residential subdivision may be no less than an 8 metre wide driving surface. Approach size for Brownvale lots will be determined by the Public Works Foreman and cost charged to the landowner.

If an approach size request exceeds 12 metres driving surface width, the cost over 14 metres (includes beveled ends) shall be charged to the landowner. No approaches over 16 metres driving surface will be allowed. Current culvert prices shall be used. Current government equipment rates shall be used to determine any costs charged to the landowner: hours X rate divided by total length equals price per metre X metres over 14 = cost to landowner.

Additional approach requests to a parcel are at the cost of the owner/applicant. The Public Works Foreman shall decide whether or not a culvert is required for an approach or if dirt fill will be sufficient. Requests for approaches/culverts not conforming to policy must have Council's approval prior to work commencing. Council Motion 270/16 requires the landowner to be responsible for regraveling existing approaches.

	MUNICIPAL DISTRICT OF PEACE NO. 135	
PREPARED BY: Joyce Sydnes REVISED BY: Barbara Johnson REVISED BY: Margaret McClarty	ADOPTED BY: COUNCIL	NUMBER: PW - 14 Page 2 of 3
TITLE: Approaches & Culvert Installations	DATE: Amended September 14, 2021 Amended February 8, 2022 Amended December 12, 2023	

Commercial / Oil and Gas

Industrial or oil/gas approach requests are at the company's cost. Companies installing approaches for an oil/gas lease will be given approval based on the Public Works Foreman's decision on culvert size, location, etc.

Approach Relocations

Any approach relocations shall be at the cost of the landowner and the new location must be approved by the Public Works Foreman.

Ratepayer Approach Installations

The CAO and Public Works Foreman will approve a ratepayer's request to install his/her own approach. The request to install his/her own approach must be made at the time the ratepayer is seeking approval for an approach. All requirements listed above under New Approach Specifications must be followed.

- a) MD staff is to advise the applicant that the MD will redo any work deemed unsatisfactory and will charge the landowner.
- b) MD staff is to ensure that the request is signed and understood by the applicant.
- c) All approved applications for ratepayer installation of approaches will meet the width requirements of between 12 metres and 16 metres driving surface.
- d) The Public Works Foreman will advise on the size of culvert needed, if any, and the applicant will be responsible for providing his own culvert.

Approach Widening or Culvert Repair

As per Council motion 43/22, a fee (as outlined in the MD's most recent Fees and Charges Bylaw) will be charged for widening or repairing existing first approaches to parcels. Requests made prior to May 31st will be completed in the current year. Requests made after May 31, will only be completed in the current year if time allows. Ratepayers requesting more than 3 approach widenings in a year may not have them all completed in the same year. The MD will only widen approaches on roads controlled by the MD.

If there are multiple approaches to a parcel, the landowner is responsible for the full cost of any other widenings. The attached form must be completed and signed by the landowner and will be kept permanently in the land file. Approaches will be widened to a standard 12 metre driving surface and priority will be given to very narrow or damaged approaches or those with damaged culverts.

If there is an unused approach to a parcel of land that seems to serve no purpose, the MD may remove it as time permits, providing approval has been received from the landowner to remove the obsolete approach.

