

Minutes of a Regular Meeting of the Council of the Municipal District of Peace No.135,
held February 11, 2025, at the Municipal Office in Berwyn, in the Province of Alberta.

Present

Reeve	Robert Willing
Councillor	Theresa Johnson
Councillor	Ken Herlinveaux
Councillor	Lori Kinnee

Attending

Chief Administrative Officer	Margaret McClarty
Recording Secretary	Sandra Satchell

Regrets

Deputy Reeve	Sandra Eastman
Press	Dan Archer

Call to Order

Reeve Willing called the meeting to order at 9:02 a.m.

Nasar Iqbal and Erik Fuller joined the meeting at 9:02 a.m.

**Adoption
of Agenda**

Councillor Johnson: 33/25	MOVED that the agenda for the February 11, 2025, regular meeting of Council be approved with the following additions: H.7. Alberta Rural Education Symposium H.8. Letter from Peace River Chamber of Commerce Re: Airport CARRIED
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**Approval
of Minutes**

1. January 28, 2025 Regular Council Meeting

Councillor Herlinveaux: 34/25	MOVED that the minutes of the regular meeting of Council held on January 28, 2025 be approved as presented. CARRIED
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**Agricultural Service
Board**

**1. Nasar Iqbal, Manager of Agricultural Services
a) Manager of Agricultural Services Report**

Council accepted this item as information.

c) Approval of Agricultural Service Board Meeting Minutes November 20, 2024

Councillor Kinnee: 35/25	MOVED that the minutes of the Agricultural Service Board meeting held on November 20, 2024 be approved as presented. CARRIED
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d) Approval of Agricultural Service Board Meeting Minutes November 27, 2024

Councillor Kinnee: 36/25	MOVED that the minutes of the Agricultural Service Board meeting held on November 27, 2024 be approved as presented. CARRIED
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e) 2025 VSI Services (1980) Ltd. Requisition

Councillor Kinnee: 37/25	MOVED that the 2025 VSI Services (1980) Ltd. requisition be approved.
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CARRIED

Nasar Iqbal excused himself from the meeting at 9:31 a.m.

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Public Works

1. Erik Fuller, Director of Operations

a) Director of Operations Report

Council accepted this item as information.

i. Earthwork Berm at Brick's Hill Fill Station

ii. Office Parking Lot Extension

iv. Standardized Traffic Signs at MD Intersections

Councillor Herlinveaux: 38/25 MOVED that the items Earthwork Berm at Brick's Hill Fill Station, Office Parking Lot Extension and Standardized Traffic Signs at MD Intersections be added to the 2025 Summer Work Plan.

CARRIED

iii. Excavator Mulching Attachment

Councillor Johnson: 39/25 MOVED to postpone the Excavator Mulching Attachment to during the budget discussions.

CARRIED

b) Request for Decision: Public Works Policy PW-12 Gravel Sales

Councillor Kinnee: 40/25 MOVED to postpone to February 25, 2025 meeting of Council.

CARRIED

c) Public Works Policy No. PW-13 Backsloping Initiated by Landowners

Councillor Herlinveaux: 41/25 MOVED to approve Policy No. PW-13 Backsloping Initiated by landowners as presented.

CARRIED

d) Ratepayer Request Follow Up

Council accepted this item as information.

Erik Fuller excused himself at 10:41 a.m.

Reeve Willing called for a short break at 10:41 a.m.

Meeting resumed at 10:53 a.m. with all present.

**Water and
Wastewater**

1. Sandra Satchell, Manager of Water and Wastewater

Council accepted this item as information.

Delegation

Koffi Kokora of Anabel Corporation joined the meeting at 11:05 a.m.

Koffi Kokora of Anabel Corporation excused himself at 11:16 a.m.

**Unfinished
Business**

1. Request for Decision – Internet in the Office

Councillor Johnson: 42/24 MOVED to direct Administration to proceed with the quote to update the office internet as received.

CARRIED

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**Unfinished
Business Continued**

2. Bylaw No. 1/2025 Road Bans and Restricted Bridges Bylaw

Councillor Kinnee: MOVED second reading of Bylaw No. 1/2025 Road Bans and Restricted
43/25 Bridges Bylaw.

CARRIED

Councillor Herlinveaux: MOVED third reading of Bylaw No. 1/2025 Road Bans and Restricted
44/25 Bridges Bylaw.

CARRIED

3. Bylaw No. 2/2025 Fees and Charges Bylaw

Councillor Johnson: MOVED first reading of Bylaw No. 2/2025 Fees and Charges Bylaw.
45/25

CARRIED

Councillor Kinnee: MOVED second reading of Bylaw No. 2/2025 Fees and Charges Bylaw.
46/25

CARRIED

Councillor Herlinveaux: MOVED to entertain third reading of Bylaw No. 2/2025 Fees and Charges
47/25 Bylaw.

CARRIED UNANIMOUSLY

Councillor Kinnee: MOVED third reading of Bylaw No. 2/2025 Fees and Charges Bylaw.
48/25

CARRIED

5. Request for Decision: Coffee with Council Schedule

Councillor Kinnee: MOVED to approve the schedule of dates for Coffee with Council as
49/25 follows:

- March 25, 2025
- June 24, 2025
- September 23, 2025

CARRIED

New Business

1. Industrial Inquiry Commission Reviewing Canada Post

Council accepted this item as information.

2. Letter Re: Sale of Cottage at Wilderness Park

Councillor Kinnee: MOVED to direct Administration to draft a letter in response for Council's
50/25 review.

CARRIED

3. Request for Decision: Request for a Letter of Support for FRIAA Grant

Councillor Herlinveaux: MOVED to direct Administration to prepare a letter of support for
51/25 Northern Sunrise County's Forest Resource Improvement Association of Alberta (FRIAA) FireSmart Grant Application to provide funding for the Peace Regional Emergency Management Partnership (PREMP) training activities.

CARRIED

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**Administrative
Reports
Continued**

3. Request for Decision – Time Sheet of January 2025

Council accepted this item as information

4. Strategic Priorities Chart

Council accepted this item as information.

5. Motion Status Matrix

Council accepted this item as information.

**Councillor/
Committee Reports**

1. Councillors' January 2025 Reports

Council accepted this item as information.

2. Brownvale Library January 2025 Update
3. Mighty Peace Tourism General Board Meeting Minutes January 27, 2025
4. Minister Letter to County of Northern Lights Re: Alberta Community Partnership Program
5. VSI Services (1980) Ltd Fourth Quarter Report
6. Minister Letter Re: Grant for AgKnow Project
7. Grimshaw Municipal Library Monthly Report January 2025
8. Peace Regional Emergency Management Partnership (PREMP) Terms of Reference
9. Grimshaw Co-op Seed Cleaning Plant Ltd. Board Meeting Minutes January 8, 2025
10. Fire Report January 2025

Council accepted these nine items as information.

Information Items

1. Letter from Lac Cardinal Regional Pioneer Village Museum Society
2. Peace River Aboriginal Interagency Committee Meeting Minutes December 17, 2024
3. Peace River Aboriginal Interagency Committee Meeting Minutes January 21, 2025
4. Rural Health Professions Action Plan Community Update – February 2025

Council accepted these four items as information.

Question Period

None

Confidential Items

1. Privileged Information – FOIP Section 27

Councillor Johnson: MOVED that Council move to closed session to discuss privileged
56/25 information as per FOIP Section 27 at 2:22 p.m.

CARRIED

Councillor Johnson: MOVED that Council return to open meeting at 2:39 p.m.
57/25

CARRIED

**New Business
Continued**

5. Offer to Purchase Lot in Brownvale

Reeve Willing: MOVED to direct Administration to accept the offer to purchase the lot
58/25 in Brownvale described as Lot 9, Block 12, Plan 1220849, as is.

CARRIED

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Adjournment

Being that the agenda matters have been concluded, the meeting adjourned at 2:43 p.m.

These minutes approved this 25th day of February, 2025.



Reeve

for Chief Administrative Officer