

Minutes of a Regular Meeting of the Council of the Municipal District of Peace No.135,
held March 11, 2025, at the Municipal Office in Berwyn, in the Province of Alberta.

Present

Reeve	Robert Willing
Deputy Reeve	Sandra Eastman
Councillor	Theresa Johnson
Councillor	Ken Herlinveaux
Councillor	Lori Kinnee

Attending

Chief Administrative Officer	Kelly Bunn
Assistant CAO	Dianna Butz
Recording Secretary	Sandra Satchell

Regrets

Press	Dan Archer
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Call to Order

Reeve Willing called the meeting to order at 9:00 a.m.

Nasar Iqbal and Erik Fuller joined the meeting at 9:00 a.m.

**Adoption
of Agenda**

Councillor Johnson: 76/25	MOVED that the agenda for the March 11, 2025, regular meeting of Council be approved with the following additions: O.1. Confidential Item – FOIP Section 27 – Privileged Information CARRIED
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**Approval
of Minutes**

1. February 18, 2025 Special Meeting of Council

Deputy Reeve Eastman: 77/25	MOVED that the minutes of the special meeting of Council held on February 18, 2025 be approved as presented. CARRIED
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2. February 25, 2025 Regular Council Meeting

Councillor Kinnee: 78/25	MOVED that the minutes of the regular meeting of Council held on February 25, 2025 be approved as presented. CARRIED
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**Agricultural Service
Board**

**1. Nasar Iqbal, Manager of Agricultural Services
a) Manager of Agricultural Services Report**

Council accepted this item as information.

Nasar Iqbal excused himself from the meeting at 9:24 a.m.

Public Works

**1. Erik Fuller, Director of Operations
a) Director of Operations Report**

Council accepted this item as information.

Councillor Johnson: 79/25	MOVED to direct Administration to create a template agreement with the Village of Berwyn. CARRIED
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Deputy Reeve Eastman: 80/25	MOVED to postpone to September of 2025 the direction given to Administration in motion 222/24 to contract DK Blading Services to provide the MD of Peace with grader operator training. CARRIED
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**Public Works
Continued**

Councillor Herlinveaux: MOVED to direct Administration to spend up to \$7,500.00 to make improvements to the Elk Island Park road.
81/25
CARRIED

2. Ratepayer Request Follow Up

Council accepted this item as information.

Erik Fuller excused himself at 10:40 a.m.
Reeve Willing called for a short break at 10:40 a.m.
Meeting resumed at 10:55 a.m. with all present.

**Water and
Wastewater**

1. Sandra Satchell, Manager of Water and Wastewater

Council accepted this item as information.

**Unfinished
Business**

2. Request for Decision: Bylaw Enforcement Policy

Deputy Reeve Eastman: MOVED to direct Administration to develop a collection procedure for campers at the campgrounds.
82/25
CARRIED

New Business

1. 2nd Quarter Grants, Donations & Funding

Councillor Johnson: MOVED to approve the following Request for Funding Applications:
83/25

Community Futures Peace Country
- 2025 Women in the North Conference \$500.00
- SongRise Music Conference 2025 \$500.00
Peace Region Minor Football
- Score clock replacement at Glenmary field \$1,000.00
Grimshaw Public School Fundraising Society
- Community infrastructure – playground \$2,500.00
Grimshaw Municipal Library
- The Mile Zero Fan Summit \$500.00

CARRIED

2. Peace River School Division Invitation to Treaty 8 Flag Raising Ceremony

Councillor Herlinveaux: MOVED to authorize the attendance of Councillor Johnson at the flag raising ceremony in Fairview on March 12, 2025 and in Grimshaw on March 13, 2025.
84/25

CARRIED

3. Request for Decision: Request for a Letter of Support for Registered Drainage Systems Committee's Application for an Alberta Community Partnership Grant

Councillor Kinnee: MOVED to direct Administration to prepare a letter of support for the Registered Drainage Systems Committee's Application for an Alberta Community Partnership Grant.
85/25

CARRIED

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New Business
Continued

4. Request for Decision: Federation of Canadian Municipalities Conference Attendance

Council accepted this item as information.

5. Request for Decision: Chief Administrative Officer Position Ad

Councillor Johnson: MOVED to direct Administration to advertise the position in the newspaper, Facebook, Jobs Indeed, Alberta Municipalities, Rural Municipalities of Alberta and the MD website for the position of CAO until a suitable candidate is found.

CARRIED

6. Tri-Council Meeting Date of March 26, 2025

Deputy Reeve Eastman: MOVED to authorize the attendance of all Councillors at the Tri-Council meeting in Fairview on March 26, 2025.

CARRIED

7. Request for Decision: Attendance at the 2025 Women in the North Conference

Councillor Johnson: MOVED to authorize Deputy Reeve Eastman and three staff members to attend the 2025 Women in the North Conference on May 8, 2025, held in Peace River at the Chateau Nova and direct Administration to register for those attending.

CARRIED

8. Request for Decision: Attendance at the 2025 Alberta Community Crime Prevention Association Conference

Deputy Reeve Eastman: MOVED to authorize Councillor Johnson to attend the 2025 Community Crime Prevention Association Conference held on May 5 to 7, 2025 in Edmonton at the Double Tree by Hilton hotel and direct Administration to register and book accommodations for the Councillor.

CARRIED

Reeve Willing called for lunch recess at 11:59 a.m.

Council reconvened from lunch at 1:00 p.m.

Councillor Kinnee excused herself from the meeting at 1:00 p.m.

Land Use/Planning/
Subdivisions

1. Development Officer's Report

Council accepted this item as information.

Deputy Reeve Eastman: MOVED to appoint Councillors Kinnee and Johnson, two staff members plus two members at large to the Municipal Development Plan Refresh.

CARRIED

Administrative
Reports

1. Accounts for Payment

Council accepted this item as information.

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Administrative

Reports Continued 2. Motion Status Matrix

Council accepted this item as information.

Delegation

None.

Councillor/

Committee Reports 1. Councillors' January 2025 Reports

Council accepted this item as information.

2. Brownvale Library February 2025 Update
3. Grimshaw Municipal Library Monthly Report February 2025
4. Peace Regional Healthcare Attraction and Retention Committee Meeting Minutes February 4, 2025

Council accepted these three items as information.

Information Items

1. Letter from Minister McIver and Order in Council Making the Provincial Priorities Regulation.
2. Regional Drainage Systems Meeting Minutes February 26, 2025
3. Letter from Minister McIver Re: Provincial Budget 2025
4. News Article Re: Nucleon Energy
5. News Article Re: Tariffs

Council accepted these five items as information.

Question Period

None

Confidential Items 1. Privileged Information – FOIP Section 27

Councillor Johnson: 91/25 MOVED that Council move to closed session to discuss privileged information as per FOIP Section 27 at 1:49 p.m.
CARRIED

Councillor Johnson: 92/25 MOVED that Council return to open meeting at 2:15 p.m.
CARRIED

Adjournment

Being that the agenda matters have been concluded, the meeting adjourned at 2:15 p.m.

These minutes approved this 25th day of March, 2025.



Reeve



Chief Administrative Officer