



MUNICIPAL DISTRICT OF PEACE NO.135

PREPARED BY: Barbara Johnson AMENDED BY: Margaret McClarty	ADOPTED BY: Council	NUMBER: ENV - 1
TITLE: Bulk Water at Community Wells		AMENDED: December 12, 2023
PURPOSE OF THIS POLICY To provide a guideline for Administration when setting up and administering bulk water accounts at either McInnis Wellhouse or Brownvale Wellhouse.		
DISPENSING APPLICATION:		
<ol style="list-style-type: none"> 1. A Bulk Water Dispensing Application form must be completed prior to activation of a bulk water account (a copy of the application forms part of this policy). 		
BULK WATER FEES		
<ol style="list-style-type: none"> 2. A bulk water activation fee must accompany the dispensing application. The amount of the activation fee is set annually in the Fees & Charges Bylaw. The activation fee is a non-refundable fee. 3. Dispensing fee rates may vary from one wellhouse to another; the fee rates are set annually in the Fees & Charges Bylaw. Dispensing fees are invoiced quarterly to users. 4. As per Council Motion No. 496/23, a quarterly Maintenance Fee will be added to all active bulk water accounts. The Maintenance Fee will be set annually in the Fees and Charges Bylaw. Active accounts are those accounts with any usage during the quarter that is being billed for. 5. Bulk water accounts are invoiced quarterly. 		
OVERDUE ACCOUNTS		
<ol style="list-style-type: none"> 6. If an outstanding balance has not been paid from the last billing cycle, the account will be inactivated on the automated bulk water system until the balance is paid in full. If a customer whose account has been inactivated due to non-payment, wishes to re-activate his/her account, they must first pay all outstanding fees on the account plus the Reactivation Fee (as per the MD's latest Fees and Charges Bylaw). Requests must be made to Council to write off any unpaid balances. 		

MUNICIPAL DISTRICT OF PEACE NO. 135

BULK WATER DISPENSING APPLICATION

CUSTOMER INFORMATION (PLEASE PRINT)

LAST NAME

FIRST NAME

MIDDLE INITIAL

BUSINESS NAME

MAILING ADDRESS

CITY/TOWN

PROV

POSTAL CODE

HOME PHONE

BUSINESS PHONE

CELL PHONE

EMAIL

GENERAL INFORMATION

1. IS YOUR RESIDENCE LOCATED WITHIN THE MD OF PEACE? YES _____ NO _____
2. IF YES, LEGAL DESCRIPTION OF LOCATION OF RESIDENCE: _____
3. **3 DIGIT ACCESS #:** _____
4. **CUSTOMER 4 DIGIT PIN #:** _____
5. CUSTOMER I.D.#(A/R ACCT.# FOR OFFICE USE) _____

TERMS & CONDITIONS

Upon acceptance of the applicant as a customer, the customer will pay dispensing & maintenance fees as per the most recent version of the MD of Peace's Fees and Charges Bylaw.

The customer agrees that he/she and his/her servants and agents will use the truck fill facility and water at the said location entirely at their own risk.

As a customer receiving a PIN number and paying a \$50.00 non-refundable activation fee, I understand that I am fully responsible for any bulk water dispensing fee charged to my account.

SIGNATURE OF CUSTOMER

SIGNATURE OF WITNESS

DATE

RECEIPT #

COMMENCEMENT DATE

DISCONNECTION DATE

NOTES: