



**MUNICIPAL DISTRICT OF PEACE NO. 135**

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| <b>PREPARED BY:</b> Barbara Johnson<br><b>REVISED BY:</b> Margaret McClarty | <b>ADOPTED BY:</b> COUNCIL                                       | <b>NUMBER:</b> PW-7 |
| <b>TITLE:</b> Use of Municipal Equipment on Private Property                | <b>DATE:</b> April 23, 2019<br><b>REVISED:</b> December 10, 2024 |                     |

**PURPOSE OF THIS POLICY:** To provide a guideline for all snowplowing and grading requests.

**POLICY STATEMENT:**

1. Snowplowing and grading of municipal roads has priority over snowplowing or grading on private property.
2. **Use of Heavy Municipal Equipment for Private Work:**
  - 2.1 Unless authorized by Council, municipal heavy equipment is not to be used on private property except for grading of lanes/driveways and snowplowing requests (such requests must be in accordance with article(s) 3-5).
3. **Snowplowing of private driveways:**
  - 3.1 The landowner or resident must enter into an agreement with the MD in order for municipal equipment to plow driveways. Each snowplow flag purchased will provide for one plowing. Snowplow flag prices have been established in the Fees and Charges Bylaw and may be amended by Council at any time.
4. **Snowplowing for Low Income Seniors**
  - 4.1 As per the last revision of this policy, Council had agreed to provide free snow plowing for those seniors in the MD that qualify for the Government of Alberta’s Seniors Benefit.
    - 4.1.1 Seniors utilizing this service must prove that they qualify for the Alberta Seniors Benefit by showing the MD representative a copy of the letter that qualified seniors receive from the Government of Alberta confirming their eligibility.
    - 4.1.2 Seniors wishing to utilize this service must still complete a snowplow agreement with the MD.
    - 4.1.3 Seniors utilizing this service are not given a snowplowing flag. Rather they are added to the “Seniors Snowplowing List” maintained by Administration which is then given to Public Works.
4. **Snowplowing Private Property Other Than Driveways:**
  - 4.1 The landowner or resident must enter into an agreement with the MD in order to accommodate any other requests for snowplowing, such as plowing to graineries, haystacks, farmyards and private airstrips. Requests may be accommodated, time permitting, at the discretion of the Director of Operations. A work order will be issued outlining the time spent, and the landowner or resident will be invoiced as per the MD’s Current Fees and Charges Bylaw.



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| <b>5. Grading of private driveways:</b><br>5.1 Requests to grade private driveways should be made to Municipal Administration of Director of Operations and will be accommodated, time permitting at the discretion of the Director of Operations. A work order will be issued outlining the time spent, and the landowner or resident will be invoiced as per the MD's Current Fees and Charges Bylaw. |  |                     |