

Minutes of a Special Meeting of the Council of the Municipal District of Peace No.135,  
held April 30, 2025, at the Municipal Office in Berwyn, in the Province of Alberta.

**Present**

Reeve	Robert Willing
Deputy Reeve	Sandra Eastman
Councillor	Theresa Johnson
Councillor	Ken Herlinveaux
Councillor	Lori Kinnee

**Attending**

Interim	
Chief Administrative Officer	Kelly Bunn
Assistant	
Chief Administrative Officer	Dianna Butz
Director of Operations	Erik Fuller
Director of Finance	Doug Cooke
Manager of Agricultural	
Services	Nasar Iqubal
Administrative Officer	Denise Frank
Recording Secretary	Sandra Satchell

**Regrets**

**Call to Order**

Reeve Willing called the meeting to order at 9:03 a.m.

**Adoption  
of Agenda**

Councillor Johnson: 143/25      MOVED that the agenda for the April 30, 2025 Special Meeting of Council be approved as presented

**New Business**

**1. Bylaw 5/2025 Revised Property Tax Bylaw**

Deputy Reeve Eastman: 144/25      MOVED to rescind Bylaw 3/2025 Property Tax Bylaw.  
CARRIED

Councillor Kinnee: 145/25      MOVED first reading of Bylaw No. 5/2025 Revised Property Tax Bylaw.  
CARRIED

Councillor Johnson: 146/25      MOVED second reading of Bylaw No. 5/2025 Revised Property Tax Bylaw.  
CARRIED

Councillor Herlinveaux: 147/25      MOVED to entertain third reading of Bylaw No. 5/2025 Revised Property Tax Bylaw  
CARRIED UNANIMOUSLY

Deputy Reeve Eastman: 148/25      MOVED third reading of Bylaw No. 5/2025 Revised Property Tax Bylaw.  
CARRIED

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**2. 2024 Financial Audit Findings Report**

Councillor Kinnee:      MOVED to transfer unrestricted surplus funds to the following restricted  
149/25                      reserve funds:  
                                 \$1,000,000.00 to Public Works  
                                 \$500,000.00 to Recreation  
                                 \$200,000.00 to Fire Services

CARRIED

Deputy Reeve Eastman      MOVED to accept the audit findings report as presented.  
150/25                              CARRIED

**Confidential Items**

- 1. Advice from Officials – FOIP Section 24**
- 2. Personnel Item – FOIP Section 17**

Councillor Johnson:      MOVED that Council move to closed session to discuss a personnel  
151/25                      item as per FOIP Section 17 and receive advice from officials, including  
                                 strategic planning, as per FOIP Section 24 at 9:28 a.m.  
                                 CARRIED

Councillor Johnson:      MOVED that Council return to open meeting at 4:07 p.m.  
152/25                              CARRIED

**Adjournment**

Being that the agenda matters have been concluded, the meeting adjourned at 4:07 p.m.

These minutes approved this 13th day of May, 2025.

  
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Reeve

  
\_\_\_\_\_  
Chief Administrative Officer