

Minutes of a Regular Meeting of the Council of the Municipal District of Peace No.135,
held July 8, 2025, at the Municipal Office in Berwyn, in the Province of Alberta.

Present

Reeve	Robert Willing
Deputy Reeve	Sandra Eastman
Councillor	Theresa Johnson
Councillor	Ken Herlinveaux
Councillor	Lori Kinnee

Attending

Interim	
Chief Administrative Officer	Kelly Bunn
Recording Secretary	Sandra Satchell

Regrets

Call to Order

Reeve Willing called the meeting to order at 9:00 a.m.
Erik Fuller joined the meeting at 9:01 a.m.

**Adoption
of Agenda**

Councillor Kinnee: 219/25	MOVED that the agenda for the July 8, 2025, regular meeting of Council be approved as presented:
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CARRIED

**Approval
of Minutes**

1. June 24, 2025 Regular Council Meeting

Councillor Herlinveaux: 220/25	MOVED that the minutes of the regular meeting of Council held on June 24, 2025, be approved as presented.
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CARRIED

Public Works

**1. Erik Fuller, Director of Operations
a) Director of Operations Report**

Council accepted this item as information.

2. Ratepayer Request Follow Up

This item was unavailable for the meeting.

Nasar Iqbal joined the meeting at 9:11 a.m.
Erik Fuller excused himself at 9:40 a.m.

Delegations

Lawrence Arnold joined the meeting at 9:40 a.m.
Lawrence Arnold excused himself at 10:13 a.m.

**Agricultural Service
Board**

**1. Nasar Iqbal, Manager of Agricultural Services
a) Manager of Agricultural Services Report**

Council accepted this item as information.

Councillor Kinnee: 221/25	MOVED to approve the appointment of two additional Weed and Pest Inspectors for 2025, in accordance with the <i>Weed Control Act</i> and the <i>Agricultural Pests Act</i> (Alberta), as follows:
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Vanessa Neel, Weed and Pest Inspector
Wayne Domes, Weed and Pest Inspector

CARRIED

Nasar Iqbal excused himself from the meeting at 10:43 a.m.
Reeve Willing called for a short break at 10:44 a.m.
Meeting resumed at 10:57 a.m. with all present.

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**Public Works
Continued**

3. Brownvale Asphalt Patching

Councillor Johnson: MOVED to authorize Public Works to install asphalt patches to the parts of
222/25 the roads impacted by the water upgrade in Brownvale.
CARRIED

**Water and
Wastewater**

1. Sandra Satchell, Manager of Water and Wastewater

Council accepted this item as information.

**Unfinished
Business**

None

New Business

1. Request for Letter of Support Ken Sargent House

Deputy Reeve Eastman: MOVED to direct Administration to provide a letter of support for the
223/25 Community Facility Enhancement Program Large Stream grant application
for the Ken Sargent House.

CARRIED

**2. Agreement to Provide Agency Executive Director Services to Mackenzie Municipal
Services Agency (MMSA)**

Councillor Johnson: MOVED to authorize the Reeve to sign the agreement with MMSA to
224/25 provide Agency Executive Director Services.

CARRIED

3. Request for Meeting with the Honourable Danielle Smith by Northern Sunrise County

Deputy Reeve Eastman: MOVED to send a letter outlining concerns around the request to
225/25 Northern Sunrise County with copies to Peace Regional Energy
Committee member municipalities.

CARRIED

Reeve Willing called for lunch recess at 12:07 p.m.
Council reconvened from lunch at 1:12 p.m.
Dianna Butz and Doug Cooke joined the meeting at 1:13 p.m.

**Land Use/Planning/
Subdivisions**

1. Development Officer's Report

Council accepted this item as information.

Dianna Butz excused herself at 1:18 p.m.

**Administrative
Reports**

1. Accounts for Payment

Council accepted this item as information.

2. Motion Status Matrix

Council accepted this item as information.

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**Administrative
Reports Continued**

3. Financial Reports for the month ending June 30, 2025

- a) 2025 Capital Projects Summary as of June 30, 2025
- b) Capital Financial Statement for the Period Ending June 30, 2025
- c) Operating Financial Statement for the Period Ending June 30, 2025
- d) Funds Standing to the Credit of the MD as of June 30, 2025
- e) 2025 Capital Grant Summary for the Period Ending June 30, 2025

Council accepted the five items as information.

Doug Cooke excused himself at 1:47 p.m.

Committee Reports

1. Councillor's June 2025 Reports

This item was accepted as information.

- 2. Grimshaw Co-op Seed Cleaning Plant Meeting Minutes June 11, 2025
- 3. Grimshaw Gravels Aquifer Management Advisory Association March 13, 2025

Council accepted these two items as information.

Information Items

- 1. Government of Alberta Invitation to Municipal Engagements on Transportation Network Companies Regulation
- 2. Thank You from Whitelaw Centennial Celebration Committee
- 3. Email from Three Fox Farm Ltd. Re: Tourism Funding
- 4. Northern Sunrise County Report on Bruce Power Site Visit
- 5. 2025 Annual Alberta CARE Conference
- 6. June 2025 Economic Development Businesses Resources
- 7. June 2025 Data Resources for Economic Development
- 8. The Twenty-Four Historic moment for Canadian Energy

The eight items were accepted as information.

- 9. Invitation to Community Farewell for Brian Allen, CAO of Grimshaw

Deputy Reeve Eastman: MOVED to authorize the attendance of all Council members to attend
226/25 in Grimshaw on July 11, 2025.

CARRIED

Question Period

None

Confidential Items

- 1. Personnel Item – ATIA Section 20
- 2. Disclosure Harmful to Business Interest of a Third Party - ATIA Section 19
- 3. Disclosure Harmful to Personal Privacy – ATIA Section 20

Councillor Johnson: MOVED that Council move into closed session at 2:12 p.m. to discuss a
227/25 personnel item and an item pertaining to the business interest of a third
party in accordance with Sections 19 and 20 of the Access to Information
Act.

CARRIED

Councillor Johnson: MOVED that Council return to open meeting at 3:36 p.m.
228/25 CARRIED

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**Confidential Items
Continued**

Deputy Reeve Eastman:
229/25 MOVED to enter into the Chief Administrative Officer Agreement with
Brian Allen.

CARRIED

Councillor Kinnee:
229/25 MOVED to rescind the appointment of Kelly Bunn to the position of
of Chief Administrative Officer and to appoint Brian Allen, effective
July 14, 2025.

CARRIED

Reeve Willing:
230/25 MOVED to share the survey results from the Peace Region Nuclear
Power Project Community Meeting on social media and to Energy Alberta
as well as the Impact Assessment Agency of Canada.

CARRIED

Councillor Herlinveaux:
231/25 MOVED to proceed with the options for the completion of the Freeland
Subdivision as recommended by Administration.

CARRIED

Adjournment

Being that the agenda matters have been concluded, the meeting adjourned at 3:40 p.m.

These minutes approved this 12th day of August, 2025.



Reeve



Chief Administrative Officer