

Minutes of a Regular Meeting of the Council of the Municipal District of Peace No.135,
held September 9, 2025, at the Municipal Office in Berwyn, in the Province of Alberta.

Present

Reeve	Robert Willing
Deputy Reeve	Sandra Eastman
Councillor	Theresa Johnson
Councillor	Ken Herlinveaux
Councillor	Lori Kinnee

Attending

Chief Administrative Officer	Brian Allen
Recording Secretary	Sandra Satchell

Regrets

Call to Order

Reeve Willing called the meeting to order at 9:10 a.m.

Nasar Iqbal and Erik Fuller joined the meeting at 9:10 a.m.

**Adoption
of Agenda**

Councillor Johnson: 251/25	MOVED that the agenda for the September 9, 2025, regular meeting of Council be approved as presented.
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CARRIED

**Approval
of Minutes**

1. August 12, 2025 Regular Council Meeting

Deputy Reeve Eastman: 252/25	MOVED that the minutes of the regular meeting of Council held on August 12, 2025 be approved as presented.
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CARRIED

**Agricultural Service
Board**

**1. Nasar Iqbal, Manager of Agricultural Services
a) Manager of Agricultural Services Report**

Council accepted this item as information.

b) April 24, 2025 Agricultural Services Board Meeting Minutes

Councillor Kinnee: 253/25	MOVED that the minutes of the Agricultural Services Board Meeting held on April 24, 2025 be approved as presented.
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CARRIED

Nasar Iqbal excused himself from the meeting at 9:26 a.m.

Public Works

**1. Erik Fuller, Director of Operations
a) Director of Operations Report**

Council accepted this item as information.

2. Ratepayer Request Follow Up

Council accepted this item as information.

Erik Fuller excused himself at 10:39 a.m.

Reeve Willing called for a short break at 10:39 a.m.

Council Reconvened at 10:54 a.m. with all present.

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**Water and
Wastewater**

1. Sandra Satchell, Manager of Water and Wastewater

Council accepted this item as information.

Unfinished Business 1. Coffee with Council Dates in 2026

Deputy Reeve Eastman: MOVED to approve the following dates in 2026 as Coffee with Council dates:
254/25
- January 27, 2026
- April 28, 2026
- June 23, 2026
- October 27, 2026

CARRIED

2. Dog Complaint Tracking

Council accepted this item as information.

New Business

1. Letter Re: 2025 Fire Services Training Program Grant

Deputy Reeve Eastman: MOVED to direct Administration to investigate options for a grant
255/25 application.

CARRIED

2. Meeting Request with Minister Williams at RMA Fall Convention 2025

Councillor Kinnee: MOVED to request a meeting with Minister Williams.
256/25

CARRIED

3. 4th Quarter Grants, Donations & Funding

Councillor Herlinveaux: MOVED to approve the following Request for Funding Applications:
257/25

Glenmary School/Peace River High School	
- ASAA Provincial Championships	\$2,000.00
Miserable Miles	
- Annual Event	\$1,000.00
Peace Regional RCMP Community Advisory Committee	
- RISK Program	\$1,000.00
Peace River Aboriginal Interagency Committee	
- Peace River Pow Wow	\$200.00
Peace River Municipal Library	
- Honorarium for Holiday Event Performer	\$250.00

CARRIED

4. Request for Decision: Sale of Public Works Equipment and Supports Assets

Councillor Herlinveaux: MOVED to approve the sale of the equipment and attachments by auction
258/25 including a 2011 Case 580S Backhoe, a 2012 Fire Truck Box Assembly, a 1996 Oil/Fuel Storage Tank and various buckets, blades and attachments.

CARRIED

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**New Business
Continued**

5. Request for Decision: Reject Gravel for Elk Island Recreation Group

Deputy Reeve Eastman: MOVED to approve the donation and delivery of approximately 50 tonnes
259/25 of reject gravel from the MD's Brownvale Gravel Pit.
CARRIED

6. Request for Decision: Cemetery Request

Councillor Johnson: MOVED to approve the request to temporarily remove the cement
260/25 blankets and the installation of a cement runner at the requester's
expense.
CARRIED

7. Request for Decision: Promo Daytimers

Councillor Johnson: MOVED to direct Administration to order monthly planners for councillors'
261/25 use and to distribute to ratepayers.
CARRIED

8. Request for Decision: Local Authority Elected Officials Emergency Management Training

Councillor Johnson: MOVED to approve hosting an in-person Local Authority Elected Officials
262/25 emergency management training session on November 27, 2025, and that
all members of Council be authorized to attend.
CARRIED

Reeve Willing called for lunch recess at 11:59 p.m.
Council reconvened from lunch at 1:00 p.m.

**Land Use/Planning/
Subdivisions**

1. Development Officer's Report

Council accepted this item as information.

Delegations

1. Qube Investment Management Inc.

Wyatt Lynds from Qube Investment Management Inc. joined the meeting at 1:00 p.m.
Wyatt Lynds excused himself at 1:30 p.m.

2. MPE a Division of Englobe

Ronda Morgan and Trevor Siements of MPE joined the meeting at 1:30 p.m.
Ronda Morgan and Trevor Siements excused themselves at 2:01 p.m.

Deputy Reeve Eastman: MOVED to support the Village of Berwyn's (managing partner) submission
263/25 of a 2025/26 Alberta Community Partnership grant application in support
of the Regional Infrastructure Master Plan Project. There is no matching
contribution required.

CARRIED

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**Administrative
Reports**

1. CAO Report for August 2025

Council accepted this item as information.

2. Accounts for Payment

Council accepted this item as information.

3. Motion Status Matrix

Council accepted this item as information.

4. Correspondence Sent:

- a) Letter to Minister of Agriculture and Irrigation Re: Declaration of Agricultural Disaster
- b) Letter to CN Rail Re: Railway Crossings
- c) Letter to Minister of Forestry and Parks Re: Request for Provincial Action

Council accepted these three items as information.

**Councillor/
Committee Reports**

1. Councillors' August 2025 Reports

Council accepted this item as information.

- 2. Brownvale Community and District Library August 2025 Update
- 3. Peace Regional Healthcare Attraction and Retention Committee Draft Meeting Minutes August 9, 2025
- 4. Grimshaw Co-op Seed Cleaning Plant Board Meeting Minutes July 9, 2025
- 5. EMS Cadet Program Overview
- 6. RCMP Quarterly Community Policing Report
- 7. Letter Re: Energy Alberta Request for a Regulatory Timeline Suspension
- 8. Email from Minister Sigurdson Re: Declaration of Agricultural Disaster
- 9. Mighty Peace Tourism General Board Meeting Minutes August 25, 2025
- 10. Comparison of the Preliminary 2025 Equalized Assessment to Current

Council accepted these nine items as information.

Information Items

- 1. Letter Re: Allocation of Canada Community-Building Fund and Local Government Fiscal Framework
- 2. Northern Alberta Bursary Email
- 3. Rail Safety Week Proclamation
- 4. Real Property Governance Stakeholder Consultation Sessions Report
- 5. Grimshaw Municipal Library August 2025 Monthly Report

Council accepted these five items as information.

Question Period **None**

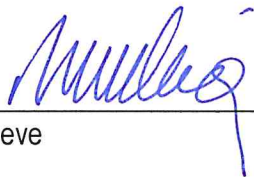
Confidential Items **None**

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Adjournment

Being that the agenda matters have been concluded, the meeting adjourned at 3:13 p.m.

These minutes approved this 23rd day of September, 2025.



Reeve



Chief Administrative Officer
for