

Minutes of a Regular Meeting of the Council of the Municipal District of Peace No.135,  
held October 14, 2025, at the Municipal Office in Berwyn, in the Province of Alberta.

Present

Reeve	Robert Willing via Zoom
Deputy Reeve	Sandra Eastman
Councillor	Theresa Johnson
Councillor	Ken Herlinveaux
Councillor	Lori Kinnee

Attending

Chief Administrative Officer	Brian Allen
Recording Secretary	Sandra Satchell

Regrets

Call to Order

Deputy Reeve Eastman called the meeting to order at 9:00 a.m.

Nasar Iqbal and Erik Fuller joined the meeting at 9:00 a.m.

Adoption of Agenda

Councillor Johnson: 275/25 MOVED that the agenda for the October 14, 2025, regular meeting of Council be approved with the following addition:

H.13. Coalition for Responsible Energy Meeting in Falher

CARRIED

Approval of Minutes

**1. September 23, 2025 Regular Council Meeting**

Councillor Kinnee: 276/25 MOVED that the minutes of the regular meeting of Council held on September 23, 2025 be approved as presented.

CARRIED

Agricultural Service Board

**1. Nasar Iqbal, Manager of Agricultural Services**  
**a) Manager of Agricultural Services Report**

Council accepted this item as information.

Nasar Iqbal excused himself from the meeting at 9:20 a.m.

Public Works

**1. Erik Fuller, Director of Operations**  
**a) Director of Operations Report**

Council accepted this item as information.

**2. Ratepayer Request Follow Up**

Council accepted this item as information.

Erik Fuller excused himself at 10:31 a.m.

Deputy Reeve Eastman called for a short break at 10:31 a.m.

Council Reconvened at 10:41 a.m. with all present.

Water and Wastewater

**1. Sandra Satchell, Manager of Water and Wastewater**

Council accepted this item as information.

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Unfinished Business None

New Business

**1. Request for Decision: Request for Support – *Land of Hope and Dreams* History Book Reprint**

Councillor Johnson: 277/25 MOVED to direct Administration to provide a letter of support to the Grimshaw History Book Association for their Heritage Preservation Partnership Program grant application, and encourage them to apply for financial assistance through the regular grants funding stream if desired.  
CARRIED

**2. Request for Decision: Staff Christmas Party 2025**

Deputy Reeve Eastman: 278/25 MOVED to approve the 2025 Staff Christmas Party as attendance at the dinner theatre in Peace River on Friday, December 12, 2025.  
CARRIED

**3. Request for Decision: Feedback on Peace Regional Energy Committee Terms of Reference**

Councillor Kinnee: 279/25 MOVED to provide the feedback to the Peace Regional Energy Committee as discussed.  
CARRIED

**4. Request for Decision: Sale of Public Works Supports Assets to MD Resident**

Councillor Johnson: 280/25 MOVED to approve the sale of the supports assets by local advertisement by the MD and sealed bid offers.  
CARRIED

**5. Request for Decision: Annual Tax Auction Sale (For Properties in Tax Arrears)**

Councillor Kinnee: 281/25 MOVED to approve proceeding with a Tax Recovery Auction for Tax Roll 117000 on January 15, 2025 at 9:00 a.m. with a reserve bid of \$225,000.00, a non-refundable deposit of 10% of the purchase price to be paid on the day of the auction and payment of the balance owing within 14 days.  
CARRIED

**6. Request for Decision: Securities Portfolio Presentations by QUBE and ATB**

Reeve Willing: 282/25 MOVED to continue to have ATB Financial manage the MD's investment portfolio.  
CARRIED

Councillor Kinnee: 283/25 MOVED to contact ATB Financial to gather information on moving forward with a resolution through Rural Municipalities of Alberta to make changes to the Municipal Government Act around municipal investments.  
FURTHER, to request semi-annual meetings with ATB Financial.  
CARRIED

**7. Request for Decision: Pallet Fires in MD Parks**

Councillor Herlinveaux: 284/25 MOVED to direct Administration to place large firepits at Strong Creek Park and Lac Cardinal Park.  
CARRIED

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New Business  
Continued

**8. Request for Decision: Brownvale Ball Diamond Decommissioning**

Councillor Kinnee: MOVED to direct Administration to remove the backstop posts and chain-link fence at Brownvale Ball Diamond.  
285/25  
CARRIED

**9. Request for Decision: Clean-up Order**

Councillor Kinnee: MOVED to approve issuance of a Clean-up Order under Bylaw 5/2024 for the property in Brownvale, giving the owner 14 days to comply with grass mowing and the removal of garbage and debris with the home to be repaired or removed prior to May 1, 2026.  
286/25  
CARRIED

**10. Email Requesting Support for Maskwa Medical Center**

Reeve Willing: MOVED to direct Administration to write a letter of support for the Maskwa Medical Center to Minister LaGrange.  
287/25  
CARRIED

**11. Invitation to Peace River Rotary House Open House**

Deputy Reeve Eastman: MOVED to authorize the attendance of Councillor Kinnee at the Peace River Rotary House Open House in Peace River on October 29, 2025.  
288/25  
CARRIED

**12. Grimshaw & District Chamber of Commerce Business Award Judging**

Councillor Kinnee: MOVED to authorize Councillor Johnson to complete the judging process and to attend the award banquet on November 22, 2025 in Grimshaw.  
289/25  
CARRIED

**13. Coalition for Responsible Energy Meeting in Falher**

Councillor Herlinveaux: MOVED to authorize the attendance of all council members at the meeting in Falher on October 16, 2025 and to direct Administration to advertise for all to attend.  
290/25  
CARRIED

Deputy Reeve Eastman called for lunch recess at 12:12 p.m.  
Council reconvened from lunch at 1:02 p.m.

Land Use/Planning/  
Subdivisions

**1. Development Officer's Report**

Council accepted these two items as information.

**2. Application for Land Use Bylaw Amendment – Addition to Discretionary Use for Service Commercial to Include “Trucking and Related Facilities”**

**3. Request for Decision – Land Use Amendment Bylaw No. 8/2025**

Councillor Herlinveaux: MOVED first reading of Land Use Amendment Bylaw No. 8/2025 and to 291/25 schedule the public hearing for October 28, 2025 at 5:00 p.m.  
CARRIED

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## Delegations

## 1. Western AVS

Paul Wright from Western AVS. joined the meeting at 1:09 p.m.  
Paul Wright excused himself at 1:30 p.m.

CARRIED

## Administrative Reports

## 1. CAO Report for August 2025

Council accepted this item as information.

## 2. Accounts for Payment

Council accepted this item as information.

### 3. Motion Status Matrix

Council accepted this item as information.

#### 4. Correspondence Sent:

- a) Invitation for Grimshaw Agricultural Society to Appear Before Council
- b) Letter Re: Offer to Purchase Lot in Brownvale

Council accepted these two items as information.

### **Councillor/**

## Committee Reports

## 1. Councillors' September 2025 Reports

Council accepted this item as information.

2. Brownvale Community and District Library September 2025 Update
3. Northern Alberta Elected Leaders September 27, 2025 Agenda and June 13, 2025 Minutes
4. Peace Region Mental Health Task Force Terms of Reference and Meeting Minutes of August 28, 2025
5. Grimshaw Regional Healthcare Attraction & Retention Committee Terms of Reference and Meeting Minutes of September 8, 2025
6. Grimshaw Regional Healthcare Attraction & Retention Committee Meeting Minutes of June 9, 2025
7. Presentation From Environment and Protected Areas on Community Impacts from Site C

Council accepted these seven items as information.

## Information Items

1. Town of Falher Letter to Premier Smith Re: Unpaid Oil & Gas Property Taxes
2. North Peace Performing Arts Festival Thank You Letter
3. Lac Cardinal Camping Record
4. Mighty Peace Tourism Letter Re: Fees
5. Grimshaw Municipal Library September 2025 Monthly Report
6. Business and Community Newsletter September 2025
7. Peace River Art Club Art Gala

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## Information Items

### Continued

8. Natural Resources Conservation Board Annual Report 2024,2024

Council accepted these eight items as information.

## Question Period

None

## Confidential Items

1. Business Interests of a Third Party – ATIA Section 19
2. Business Interests of a Third Party – ATIA Section 19
3. Intergovernmental Relations – ATIA Section 26

Councillor Johnson: MOVED to move into closed session at 1:49 p.m.  
293/25 CARRIED

Councillor Johnson: MOVED to return to open session at 2:11 p.m.  
294/25 CARRIED

Deputy Reeve Eastman: MOVED to accept the CAO's verbal report for items 1 and 2.  
296/25 CARRIED

## Adjournment

Being that the agenda matters have been concluded, the meeting adjourned at 2:13 p.m.

These minutes approved this 28<sup>th</sup> day of October, 2025.

Reeve

## Chief Administrative Officer