

Minutes of the Organizational Meeting of the Council  
of the Municipal District of Peace No. 135, held in Council Chambers  
at the Municipal Office, in Berwyn, Alberta on October 28, 2025.

<b>Present</b>	Councillors	Robert Willing Sandra Eastman Ken Herlinveaux Theresa Johnson Lori Kinnee
	Chief Administrative Officer Recording Secretary Press	Brian Allen Dianna Butz Dan Archer, Mile Zero-Banner Post News
<b>Call to Order</b>	Chief Administrative Officer Brian Allen called the meeting to order at 3:20 p.m.	
<b>Office of Reeve</b>	The Chief Administrative Officer called for nominations for the Office of Reeve, for a one year term (first call).  Ken Herlinveaux nominated Robert Willing.  The Chief Administrative Officer called for nominations for the Office of Reeve for a one-year term (second call).  The Chief Administrative Officer called for nominations for the Office of Reeve for a one-year term (third call).	
	Robert Willing accepted the nomination. Robert Willing was declared acclaimed as Reeve. Robert Willing took the Official Oath of Office for Reeve.	
<b>Office of Deputy Reeve</b>	The Chief Administrative Officer called for nominations for the Office of Deputy Reeve (first call).  Lori Kinnee nominated Sandra Eastman  The Chief Administrative Officer called for nominations for the Office of Deputy Reeve (second call).  The Chief Administrative Officer called for nominations for the Office of Deputy Reeve (third call).  Sandra Eastman accepted the nomination. Sandra Eastman was declared acclaimed as Deputy Reeve. Sandra Eastman took the Official Oath of Office for Deputy Reeve.	
	Robert Willing assumed the Chair.	
<b>Signing Authority</b>	Councillor Kinnee 297/25	MOVED that the signing authority for the Municipal District of Peace No. 135 be the CAO or Assistant CAO/Director of Corporate Services with any one Councillor.
		CARRIED

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<b>Regular Meeting Date</b>	Councillor Johnson: 298/25	MOVED that the regular meeting dates be the 2 <sup>nd</sup> Tuesday of each month, commencing at 9:00 a.m. and the 4 <sup>th</sup> Tuesday of each month, commencing at 5:00 p.m. excepting July, August and December when there will not be an evening meeting.	CARRIED
<b>Declaration of Municipal Office</b>	Deputy Reeve Eastman: 299/25	MOVED to declare that the Municipal District of Peace No. 135 administration office is located at 5240-52 Avenue, Berwyn, Alberta.	CARRIED
<b>Declaration of Bank Location</b>	Councillor Herlinveaux: 300/25	MOVED to declare location of bank accounts: ATB Financial in Grimshaw, Alberta.	CARRIED
<b>Annual Review of Vision And Mission Statements</b>	Councillor Johnson: 301/25	MOVED to accept the Municipal District of Peace No. 135 Vision and Mission Statements as presented.	CARRIED
<b>Annual Review of Code of Conduct Bylaw</b>		Council accepted this item as information.	
<b>Annual Review of Procedural Bylaw</b>		Postpone and provide changes to administration and bring back for review at a future meeting.	
<b>Fire Chief</b>		Council accepted this item as information.	
<b>Appointments</b>	Deputy Reeve Eastman: 302/25	MOVED that the following appointments be made:	
<b>Agricultural Service Board</b>		That Deputy Reeve Eastman be appointed as Chairman and Councillor Kinnee serve as alternate, with members at large: Brian Grant, Judy Bowcott, Rick Keillor, Christi Friesen.	
<b>Duncans' Inter-Agency Committee</b>		No member appointed.	
<b>Emergency Advisory Committee</b>		That the Chief Administrative Officer be appointed as the Director of Emergency Management, Concillor Herlinveaux be appointed the Chair of Emergency Advisory Committee with Councillor Kinnee as alternate.	
<b>Grimshaw Agricultural Society</b>		That Coucillor Kinnee be appointed to Grimshaw Agricultural Society with Reeve Willing to serve as alternate.	
<b>Grimshaw Cooperative Seed Cleaning Plant Board</b>		That Councillor Herlinveaux be appointed to the Grimshaw Cooperative Seed Cleaning Plant Board with Councillor Kinnee to serve as alternate.	
<b>Grimshaw &amp; District Chamber of Commerce</b>		No member appointed.	

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## Appointments Continued

<b>Grimshaw Gravels Aquifer Management Advisory Association</b>	That Councillor Kinnee and Deputy Reeve Eastman be appointed to the Grimshaw Gravels Aquifer Management Advisory Association.
<b>Grimshaw Regional Health Care Recruitment and Retention</b>	That Councillor Kinnee be appointed to the Grimshaw Regional Health Care Recruitment and Retention Committee with Councillor Johnson to serve as the alternate.
<b>Intermunicipal Collaboration Framework Agreement Negotiation Committees</b>	That the following members be appointed:  Clear Hills County – Members: Councillor Herlinveaux, Deputy Reeve Eastman Alternate: Councillor Johnson  County of Birch Hills – Members: Reeve Willing, Councillor Herlinveaux Alternate: Deputy Reeve Eastman  County of Northern Lights – Members: Councillor Kinnee, Councillor Johnson Alternate: Deputy Reeve Eastman  Northern Sunrise County – Members: Reeve Willing, Deputy Reeve Eastman Alternate: Councillor Johnson  MD of Fairview No. 136 Members: Councillor Herlinveaux, Deputy Reeve Eastman Alternate: Reeve Willing  Town of Grimshaw – Members: Councillor Johnson, Deputy Reeve Eastman Alternate: Councillor Herlinveaux  Town of Peace River – Members: Reeve Willing, Deputy Reeve Eastman Alternate: Councillor Johnson  Village of Berwyn – Members: Reeve Willing, Councillor Herlinveaux Alternate: Deputy Reeve Eastman
<b>Lac Cardinal Inter-Municipal Cooperative Committee</b>	That Reeve Willing, Deputy Reeve Eastman and the Chief Administrative Officer be appointed to the Lac Cardinal Inter-Municipal Cooperative Committee with any other Councillor to serve as the alternate.
<b>Lac Cardinal Regional Economic Development</b>	That Reeve Willing be appointed to the Lac Cardinal Regional Economic Development Board with Councillor Johnson to serve as the alternate.
<b>Long Lake Regional Waste Management Services Commission</b>	That Councillor Kinnee be appointed to the Long Lake Regional Waste Management Services Commission with Reeve Willing to serve as the alternate.

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Appointments Continued

**Mackenzie Municipal Services Agency**

That Reeve Willing be appointed to the Mackenzie Municipal Services Agency with Deputy Reeve Eastman to serve as the alternate.

Appointments Continued

**Mighty Peace Tourism Association**

That Councillor Johnson be appointed to the Mighty Peace Tourism Association with Councillor Herlinveaux to serve as the alternate.

**Municipal District of Peace No. 135 Library Board**

That Councillor Johnson be appointed to the Municipal District of Peace No. 135 Library Board.

Members at Large: (all appointments are 3-year terms expiring in 2028)  
Dianne Wearden, Myrna Alexander, Charlene Cavers, Ken Paul & Tova Davies.

**North Peace Housing Foundation**

That Councillor Kinnee be appointed to the North Peace Housing Foundation.

**North Peace Protocol Steering Committee**

No member appointed.

**Northern Alberta Elected Leaders**

That Reeve Willing and the Chief Administrative Officer be appointed to Northern Alberta Elected Leaders.

**Northern Sunrise Rural Crime Watch Committee**

That Councillor Johnson be appointed to the Northern Sunrise Rural Crime Watch Committee with all other Councillors as alternates.

**Northern Transportation Advocacy Bureau**

That Councillor Johnson be appointed to the Northern Transportation Advocacy Bureau with Deputy Reeve Eastman to serve as the alternate.

**Peace Library System**

That Councillor Johnson be appointed to the Peace Library System with Councillor Kinnee to serve as alternate.

**Peace Regional Economic Development Alliance**

That Deputy Reeve Eastman be appointed to the Peace Regional Economic Development Alliance with Councillor Herlinveaux to serve as the alternate.

**Peace Regional Healthcare Attraction and Retention Committee**

That Councillor Herlinveaux be appointed to the Peace Regional Healthcare Attraction and Retention Committee.

**Peace Regional Mental Health & Addictions Task Force**

That Councillor Johnson be appointed to the Peace Regional Mental Health & Addictions Task Force.

**Peace Regional RCMP**

That Councillor Johnson be appointed to the Peace Regional RCMP

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Appointments Continued

**Community Advisory Committee**

Community Advisory Committee with Reeve Willing to serve as the alternate.

**Peace Regional Subdivision  
And Development Appeal  
Board**

That the Subdivision and Development Appeal Board members be: Members at Large Councillor Johnson (3 year term expiring August 2028) George Leger (3 year term expiring August 2028)

Appointments Continued

**Peace River Aboriginal  
Inter-agency Committee**

No member appointed.

**Peace River Community  
Education Committee**

That Councillor Kinnee be appointed to the Peace River Community Education Committee.

**Peace River Mutual  
Aid Committee**

That Reeve Willing be appointed to the Peace River Mutual Aid Committee with Councillor Herlinveaux to serve as the alternate.

**Recreation Master Plan  
Steering Committee**

No member appointed.

**Regional Assessment Review  
Board**

That Reeve Willing be appointed to the Regional Assessment Review Board.

**Regional Drainage Systems  
Committee**

No member appointed.

**Regional Energy Committee**

That Reeve Willing be appointed to the Regional Energy Committee with Deputy Reeve Eastman and the Chief Administrative Officer to serve as alternate.

**V.S.I. Services (1980) Ltd.**

That Councillor Kinnee be appointed to V.S.I. Services (1980) Ltd.

**Weed Notice Appeal Committee,  
Pest Control Notice Appeal  
Committee**

That Councillor Kinnee, Deputy Reeve Eastman and Councillor Herlinveaux be appointed to the MD of Fairview and Clear Hills County Weed Notice Appeal Committee and Pest Control Committees.

**Alberta Pond Hockey Board**

That Councillor Johnson be appointed to the Alberta Pond Hockey Board.  
CARRIED

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**Remuneration**

Councillor Kinnee:  
303/25

MOVED to increase Councillor honorariums & meeting fees by 2.16% effective November 1, 2025. and that the rate for meals remain at:

Breakfast & Lunch \$25 per meal or actual cost of meal with receipt  
Supper \$35 per meal or actual cost of meal with receipt.

CARRIED

Deputy Reeve Eastman:  
304/25

MOVED that effective January 1, 2026, the mileage rate paid to Councillors, Board Members and Staff will be \$0.72 for the first 5,000 km and \$0.66/ km for additional kms.

CARRIED

**Adjournment**

Being that the agenda matters of the Organizational Meeting have been concluded, the meeting adjourned at 4:05 p.m.

These minutes approved this 12<sup>th</sup> day of November, 2025.

  
Reeve

  
Chief Administrative Officer