



MINUTES  
Regular Council Meeting  
November 12, 2025

**Public Works  
Continued**

**3. Public Works Policy PW-14 Approaches & Culverts**

Councillor Kinnee: 321/25      MOVED to accept Public Works Policy PW-14 Approaches & Culverts as presented.

CARRIED

**3. Public Works Policy PW-22 Snowplowing Policy**

Councillor Herlinveaux : 322/25      MOVED to accept Public Works Policy PW-22 Snowplowing Policy as presented.

CARRIED

Erik Fuller excused himself at 10:03 a.m.

**Water and  
Wastewater**

**1. Sandra Satchell, Manager of Water and Wastewater**

Council accepted this item as information.

**Unfinished  
Business**

**1. Bylaw 9/2025 Procedural Bylaw**

Reeve Willing: 323/25      MOVED first reading of Bylaw No. 9/2025 Procedural Bylaw.

CARRIED

Councillor Herlinveaux: 324/25      MOVED second reading of Bylaw No. 9/2025 Procedural Bylaw.

CARRIED

Councillor Kinnee: 325/25      MOVED to entertain third reading of Bylaw No. 9/2025 Procedural Bylaw.

CARRIED UNANIMOUSLY

Deputy Reeve Eastman: 326/25      MOVED third reading of Bylaw No. 9/2025 Procedural Bylaw.

CARRIED

**New Business**

**1. Request for Decision: Clean up Order Lot 18, Block 9, Plan 5826CL, Brownvale, AB**

Deputy Reeve Eastman: 327/25      MOVED to issue a Clean Up Order under Section 546 of the Municipal Government Act to the registered owner of 209 3 Street, Brownvale, AB (Lot 18, Block9, Plan 5826CL), requiring the property to be cleaned up and made safe within 14 days of the order.

CARRIED

**2. Request for Decision: Clean up Order Lot 9, Block 7, Plan 1252HW, Brownvale, AB**

Councillor Kinnee: 328/25      MOVED to issue a Clean Up Order under Section 546 of the Municipal Government Act to the registered owner of Lot 9, Block 7, Plan 1252HW, Brownvale, requiring the property to be cleaned up and made safe before May 15, 2026, with a reminder letter going out one month prior.

CARRIED

**3. Letter from Alberta Transportation and Economic Corridors Re: Highway 2 Study**

Councillor Kinnee: 329/25      MOVED to submit Deputy Reeve Eastman as the committee representative.

CARRIED

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Councillor Johnson called for a short break at 10:30 a.m.  
Council Reconvened at 10:39 a.m. with all present.  
Doug Cooke and Dianna Butz joined the meeting at 10:40 a.m.

**New Business  
Continued**

**4. Request for Decision: Property Tax Interest Rate and Timing**

Reeve Willing:                      MOVED to impose an 8% penalty on July 1, 10% on October 1 and  
330/25                                      12% on December 31 of each year.

CARRIED

**5. Advocacy Support for Northwest Polytechnic Fairview Campus**

Councillor Kinnee:                      MOVED to direct Administration to write a letter of support on behalf of  
331/25                                      Council and to assist the Municipal District of Fairview in the hiring of  
Alberta Counsel with a contribution of \$5,000.00

CARRIED

**6. Renaming Ceremony of Peace River Community Health Centre**

Councillor Herlinveaux:                      MOVED that Council ratify the attendance of Councillor Johnson at the  
332/25                                      renaming ceremony of the Peace River Community Health Centre to the  
Marshall Eliuk Peace River Community Health Centre, held on  
November 7, 2025 in Peace River.

CARRIED

**Land Use/Planning/  
Subdivisions**

**1. Development Officer's Report**

Council accepted these two items as information.

**Delegations**

**None**

**Administrative  
Reports**

**1. CAO Report for October 2025**

Council accepted this item as information.

**2. Accounts for Payment**

Council accepted this item as information.

**3. Motion Status Matrix**

Council accepted this item as information.

**4. Correspondence Sent:**

- a) Letter of Support – *Land of Hope and Dreams* History Book Reprint
- b) Letter of Support – Funding of the Maskwa Medical Center
- c) Letter to Minister Loewen – Request for Unredacted Fire Investigation Report

Council accepted these three items as information.

**Councillor/  
Committee Reports**

**1. Councillors' October 2025 Reports**

Council accepted this item as information.

**Councillor/  
Committee Reports**  
**Continued** 2.

- Council accepted these two items as information.

1. October Fire Activity Report
2. Village of Hines Creek Letter to Minister MacDougall Re. Closure of Fairview College Campus
3. Alberta Municipal Affairs Letter to Reeve and Council Re: Congratulations from Minister Williams
4. Alberta Museum Association Letter Re: Municipal Support for Museums

### Question Period

Councillor Kinnee clarified that the \$5,000 is to help with the cost to hire Alberta Counsel.

**Confidential Items 1. Intergovernmental Relations – ATIA Section 26**

Councillor Johnson                  MOVED to accept the verbal report from the CAO.  
335/25                                        CARRIED

## Adjournment

These minutes approved this 25<sup>th</sup> day of November, 2025.

Theresa Johnson  
Councillor Johnson

  
Chief Administrative Officer