

Minutes of a Regular Meeting of the Council of the Municipal District of Peace No.135,
held November 25, 2025, at the Municipal Office in Berwyn, in the Province of Alberta.

Present

Reeve	Robert Willing
Deputy Reeve	Sandra Eastman
Councillor	Theresa Johnson
Councillor	Ken Herlinveaux
Councillor	Lori Kinnee

Attending

Chief Administrative Officer	Brian Allen
Recording Secretary	Sandra Satchell
Dan Archer	Press

Regrets

Call to Order

Reeve Willing called the meeting to order at 5:00 p.m.

Erik Fuller and Doug Cooke joined the meeting at 5:00 p.m.

**Adoption
of Agenda**

Deputy Reeve Eastman: MOVED that the agenda for the November 25, 2025, regular meeting of Council be approved with the following additions:

- F.8. Proposed Provincial Electoral Divisions 2025
- F.9. Request for Increased Funding for Medical Clinic Subsidy Program
- F.10. Development of the Fairview College Transition Committee
- F.11. Letter of Support for Real Time Operations Centre
- F.12. Upcoming Engagement Opportunities on Nuclear Energy in Alberta
- F.13. Tourism Advocacy Summit
- K.4. Northwestern Polytechnic Petition

CARRIED

**Approval
of Minutes**

1. November 12, 2025 Regular Council Meeting

Councillor Herlinveaux: MOVED that the minutes of the regular meeting of Council held on November 12, 2025, be approved as presented.

CARRIED

Finance

1. Financial Reports for the month ending October 31, 2025

- a) 2025 Capital Projects Summary as at October 31, 2025
- b) Financial Statement for the Period Ending October 31, 2025
- c) Funds Standing to the Credit of the MD as at October 31, 2025
- d) Department Revenues and Expenses for the Period Ending October 31, 2025

Council accepted the four items as information.

2. Bylaw 10/2025 Property Tax Bylaw

Deputy Reeve Eastman: MOVED first reading of Bylaw No. 10/2025 Property Tax Bylaw.

CARRIED

Councillor Johnson: MOVED second reading of Bylaw No. 10/2025 Property Tax Bylaw.

CARRIED

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Finance Continued	Councillor Herlinveaux: 340/25	MOVED to entertain third reading of Bylaw No. 10/2025 Property Tax Bylaw.	CARRIED UNANIMOUSLY
	Deputy Reeve Eastman: 341/25	MOVED third reading of Bylaw No. 10/2025 Property Tax Bylaw.	CARRIED
Unfinished Business	None		
New Business		1. Request for Decision: Date for Brownvale Open House	
	Deputy Reeve Eastman: 342/25	MOVED that Council hold an open house in Brownvale on January 28, 2026 at 7:00 p.m. to provide residents with an opportunity to share input.	CARRIED
		2. Request for Decision: Lac Cardinal Hall Floor Repair	
	Councillor Johnson: 343/25	MOVED to direct Administration to purchase 3,000 square feet of new flooring to complete the floor repair at Lac Cardinal Hall.	CARRIED
		3. Member and Clerk Appointments of the Peace Regional Subdivision and Development Appeal Board	
	Deputy Reeve Eastman: 344/25	MOVED that Council approve the appointment of the following individuals as Members of the Peace Regional Subdivision and Development Appeal Board for a three-year term, effective November 30, 2025:	
		Amber Bean – Clear Hills County Gerry Noel – Village of Donnelly Denis Boisvert – Village of Girouxville George Leger – MD of Peace No. 135 John Przybylski – MD of Fairview No. 136 Perry Skrluk – Village of Nampa Tammy Buchinski – Town of Spirit River Sumit Gour – Town of Spirit River	
			CARRIED
	Councillor Johnson: 345/25	MOVED that Council approve the appointment of the following individuals as Members of the Peace Regional Subdivision and Development Appeal Board, to serve the remainder of term for those individuals no longer serving on the Board, effective November 30, 2025:	
		Denise van Rootselaar, replacing Darlene Knezevich – MD of Spirit River Frank Armella, replacing Camille Zavisha – Village of Hines Creek	
			CARRIED

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**New Business
Continued**

Councillor Herlinveaux: MOVED that Council approve the appointment of the following individuals as Clerks of the Peace Regional Subdivision and Development Appeal Board, effective November 30, 2025:

Tracy Lapping – Town of Spirit River
Leanne Walmsley – Village of Hines Creek

CARRIED

Reeve Willing: MOVED that Council approve the rescission of the following individuals as Clerks of the Peace Regional Subdivision and Development Appeal Board, effective November 30, 2025:

Fionna Ness – MD of Fairview No. 136
Delayna Lund – Village of Hines Creek
Viola Marcoux – Town of Falher

CARRIED

4. Bridge File Program Endorsements

Councillor Herlinveaux: MOVED for Reeve to sign the letters and to direct Administration to present the following bridge files in order of importance to Alberta Transportation: F75201, BF0888, BF13334 and BF72310.

CARRIED

Erik Fuller and Doug Cooke excused themselves at 5:49 p.m.

5. Land Lease Tender – SW-30-82-25-W5

Deputy Reeve Eastman: MOVED to lease the 68 2/3 acres on the SW-30-82-25-W5 to Michael Davies at \$81.00/acre for a three-year term, subject to the payment being due January 1 each year of the lease. Further, that the bidder be advised that the requested alternative payment schedule of April 15 annually is not approved.

CARRIED

6. Land Lease Tender – SW-25-83-25-W5

Councillor Johnson: MOVED to lease the 112 acres on the SW-25-83-25-W5 to Chase Osowetski at \$61.20/acre per year for a three year term.

CARRIED

7. Proposal from Owner to Transfer Property to the MD

Deputy Reeve Eastman: MOVED to accept the proposal, subject to legal advice, from the owner to transfer the property at Plan 5826CL, Block 9, Lot 18, Brownvale. Further, to direct Administration to arrange the title transfer and the clean up of the property.

CARRIED

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**New Business
Continued**

8. Proposed Provincial Electoral Divisions 2025

Councillor Johnson: MOVED to postpone to the next regular meeting of Council on 352/25 December 9, 2025.

CARRIED

Delegations

1. Royal Canadian Mounted Police

Staff Sergeant Lacey Blair, RCMP, joined the meeting at 6:04 p.m.
Staff Sergeant Lacey Blair, RCMP, excused herself at 6:27 p.m.

**New Business
Continued**

9. Request for Increased Funding for Medical Clinic Rent Subsidy Program

Deputy Reeve Eastman: MOVED to postpone to the next regular meeting of Council on 353/25 December 9, 2025.

CARRIED

10. Appointment to the Fairview Regional College Transition Committee

Deputy Reeve Eastman: MOVED appoint Lori Kinnee as the Member and Reeve Willing as the 354/25 Alternate to the Fairview Regional College Transitional Committee.

CARRIED

Reeve Willing: MOVED to ratify the attendance of Councillor Kinnee at the Town Hall 355/25 in Fairview on November 7, 2025.

CARRIED

11. Letter of Support for Real Time Operations Centre

Councillor Herlinveaux: MOVED to provide a letter of support for Albert Sheriffs to be 356/25 represented within the Real Time Operations Centre.

CARRIED

12. Province of Alberta Nuclear Engagement and Webinar

Reeve Willing: MOVED to postpone to the next regular meeting of Council on 357/25 December 9, 2025.

13. Tourism Advocacy Summit

Deputy Reeve Eastman: MOVED to approve the attendance of Councillor Johnson at the Tourism 358/25 Advocacy Summit in Edmonton February 6 to 8, 2026.

CARRIED

**Land Use/Planning/
Subdivisions**

1. Request for Subdivision Endorsement of SE-25-83-25-W5

Deputy Reeve Eastman: MOVED to postpone to the next regular meeting of Council on 359/25 December 9, 2025.

CARRIED

**Administrative
Reports**

None

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Committee Reports

1. Long Lake Regional Waste Management Services Commission Meeting Minutes of September 15, 2025
2. Lac Cardinal Inter-Municipal Committee Appointments – Town of Grimshaw
3. Northern Alberta Elected Leaders September 27, 2025 Minutes

These three items were accepted as information.

Information Items

1. Letters of Support for Agricultural Plastics Addition to Extended Producer Responsibility Program
2. 2025 Freeland Farms Subdivision Improvements Construction Completion Certificate
3. MD of Greenview Resolution to Allow Sale of Raw Milk
4. Northwestern Polytechnic Petition

The four items were accepted as information.

Question Period

Press (Dan Archer) asked why the Tourism Advocacy Summit February 6 to 8, 2026 is important. Councillor Johnson responded we've been warned tourism dollars may not be as easy to get as they were in the past so learning and advocating will be important going forward.

Press (Dan Archer) asked where the summit will be.

Councillor Johnson responded it will be located in Edmonton at the Marriott Ice District.

Press (Dan Archer) asked about the property in Brownvale where the owner is proposing to give the property to the MD rather than cleaning it up. Is that because of the cost of the clean up vs. what it's worth?

Reeve Willing responded yes, it's the cost of the cleanup.

Press (Dan Archer) asked if the decision for the floor of the Lac Cardinal Hall was to purchase 50% new flooring.

Reeve Willing responded it was.

Press (Dan Archer) asked for the date of the upcoming Brownvale Open House.

Reeve Willing responded it has been set tentatively for January 28, 2026.

Press (Dan Archer) asked if the proposed change to the electoral boundaries is an issue.

Reeve Willing responded that we do see the boundaries and access to the MLA within a reasonable distance and time as an issue and the proposal may be unfair to constituents.

Press (Dan Archer) asked for the title of Lacey Blair.

Councillor Johnson reported that her titles are Staff Sergeant and Detachment Commander.

Confidential Items **None**

Adjournment Being that the agenda matters have been concluded, the meeting adjourned at 7:39 p.m.

These minutes approved this 9th day of December, 2025.

Reeve

Chief Administrative Officer