

Minutes of a Regular Meeting of the Council of the Municipal District of Peace No.135,  
held May 26, 2026, at the Municipal Office in Berwyn, in the Province of Alberta.

<b>Present</b>	Reeve Deputy Reeve Councillor Councillor	Robert Willing Sandra Eastman Theresa Johnson Lori Kinnee
<b>Attending</b>	Chief Administrative Officer Recording Secretary Press	Brian Allen Sandra Satchell Dan Archer
<b>Regrets</b>	Councillor	Ken Herlinveaux
<b>Call to Order</b>	Reeve Willing called the meeting to order at 5:00 p.m. Doug Cooke and Erik Fuller joined the meeting at 5:00 p.m.	
<b>Adoption of Agenda</b>	Councillor Johnson: 127/26	MOVED that the agenda for the May 26, 2026, regular meeting of Council be approved with the following deletion: H.1. Lisa Santos, Bell And the following addition: F.11. Brownvale Spring Cleanup  CARRIED
<b>Approval of Minutes</b>	<b>1. May 12, 2026 Regular Council Meeting</b> Deputy Reeve Eastman: 128/26	MOVED that the minutes of the regular meeting of Council held on May 12, 2026, be approved as presented.  CARRIED
<b>Finance</b>	<b>1.a) Finance Report to Council</b> <b>2. 2026 Capital Projects Summary as of April 30, 2026</b> <b>3. Capital Financial Statement for the Period Ending April 30, 2026</b> <b>4. 2026 Capital Grant Summary as at April 30, 2026</b> <b>5. Operating Financial Statement for the Period Ending April 30, 2026</b> <b>6. Funds Standing to the Credit of the MD as at April 30, 2026</b>  Deputy Reeve Eastman: 129/26	MOVED to adopt the financial reports as presented.  CARRIED
	Doug Cooke excused himself at 5:20 p.m.	
<b>Unfinished Business</b>	<b>None</b>	
<b>New Business</b>	<b>1. Request for Decision: Brownvale Street Rehab</b>  Councillor Kinnee: 130/26	MOVED that Council approve proceeding with getting formal cost estimates on an SB-90 asphalt oil refresh treatment for the Hamlet of Brownvale road network, as outlined in the Request for Decision, and direct Administration to include the work within the 2027 capital road program and budget.  CARRIED

MINUTES  
Regular Council Meeting  
May 26, 2026

**New Business  
Continued**

**2. Request for Decision: RR 231 (Golf Course Road) Surfacing Options**

Councillor Johnson: 131/26  
MOVED that Council approve proceeding with getting formal cost estimates to apply asphalt surfacing on Range Road 231, as outlined in the Request for Decision, and direct Administration to include the work within the 2027 capital road program and budget after exploration of grant opportunities that may be available.

CARRIED

**11. Brownvale Spring Cleanup**

Deputy Reeve Eastman: 132/26  
MOVED to direct Administration to supply bins for the cleanup and to advertise the same.

CARRIED

**7. Request for Decision: Unsightly/Unsafe Premises Enforcement**

Councillor Kinnee: 133/26  
MOVED to direct Administration to proceed with enforcement action under Bylaw 5/2024 Unsightly Property Bylaw and the Municipal Government Act respecting the fire-damaged property located at Lot 17, Block 8, Plan 5826CL, Brownvale, if voluntary compliance is not achieved by June 30, 2026.

CARRIED

Erik Fuller excused himself at 6:07 p.m.

**3. Privacy, Access and Security Policy**

Deputy Reeve Eastman: 134/26  
MOVED to adopt the Privacy, Access and Security Policy as presented.

CARRIED

**4. Bylaw No. 4/2026 Access to Information Act and Protection of Privacy Act Bylaw**

Councillor Johnson: 135/26  
MOVED first reading of Bylaw No. 4/2026 Access to Information Act and Protection of Privacy Act Bylaw.

CARRIED

Deputy Reeve Eastman: 136/26  
MOVED second reading of Bylaw No. 4/2026 Access to Information Act and Protection of Privacy Act Bylaw.

CARRIED

Councillor Kinnee: 137/26  
MOVED to entertain third reading of Bylaw No. 4/2026 Access to Information Act and Protection of Privacy Act Bylaw.

CARRIED UNANIMOUSLY

Reeve Willing: 138/26  
MOVED third reading of Bylaw No. 4/2026 Access to Information Act and Protection of Privacy Act Bylaw.

CARRIED

MINUTES  
Regular Council Meeting  
May 26, 2026

**New Business  
Continued**

**5. Bylaw No. 5/2026 Record Retention Bylaw**

Deputy Reeve Eastman: 139/26 MOVED first reading of Bylaw No. 5/2026 Record Retention Bylaw.  
CARRIED

Councillor Kinnee: 140/26 MOVED second reading of Bylaw No. 5/2026 Record Retention Bylaw.  
CARRIED

Reeve Willing: 141/26 MOVED to entertain third reading of Bylaw No. 5/2026 Record Retention  
Bylaw.  
CARRIED UNANIMOUSLY

Councillor Johnson: 142/26 MOVED third reading of Bylaw No. 5/2026 Record Retention Bylaw  
CARRIED

**6. Request for Decision: Support for Northern Alberta Living Allowance Advocacy Initiative**

Councillor Kinnee: 143/26 MOVED to approve the letter of support regarding the Northern Alberta  
Living Allowance initiative, and authorize Administration to distribute the  
Letter to relevant provincial ministers, regional MLAs and advocacy  
partners.  
CARRIED

**8. Sponsorship of River Days En Plein Air Custom Mural Painting Project**

Council accepted this item as information

**9. Webinar on Bill 28 and Alberta's Public Libraries**

Deputy Reeve Eastman: 144/26 MOVED to approve the attendance of Councillor Johnson at the webinar  
on May 29, 2026.  
CARRIED

**10. Request for Decision: Tri-Council Meeting – Call for Agenda Items**

Deputy Reeve Eastman: 145/26 MOVED to direct Administration to circulate a call for agenda items to  
participating municipalities and provided items for inclusion.  
CARRIED

**Land Use/Planning/  
Subdivisions** None

**Delegations** None/Deleted

**Administrative  
Reports** None

**Committee Reports** 1. LLRWMSA April 20, 2026 Meeting Minutes  
2. Agricultural Service Board Meeting Minutes – April 30, 2026 (for acceptance)

The two items were accepted as information.

MINUTES  
Regular Council Meeting  
May 26, 2026

- Information Items**
1. Fire Department April 2026 Monthly Activity Report
  2. RCMP January to March Quarterly Report
  3. VSI Services Quarter 1 Performance Report

The three items were accepted as information.

- Question Period**
- Dan Archer asked to clarify that the deadline for payment of property taxes was June 30. Reeve Willing confirmed that it was.  
Dan Archer asked for confirmation that penalties after that deadline were graduated. Brian Allen confirmed.  
Dan Archer asked what concerns Deputy Reeve Eastman had about Range Road 231 or Golf Course Road.  
Deputy Reeve Eastman indicated that she had concerns about the SB-90 treatment holding up to the amount of traffic on that road.  
Dan Archer asked the location of Railway Avenue.  
Councillor Kinnee provided the location in Brownvale, parallel to the old railway line.  
Dan Archer asked what the decision was on the fire damaged house clean up enforcement. Brian Allen responded that the clean up needed to be completed by June 30, 2026.  
Dan Archer asked when the fire occurred.  
Brian Allen responded with the date of February 20, 2026.

Dan Archer excused himself at 6:35 p.m.

- Confidential Items**
1. **Privileged Information – ATIA Section 32**
  2. **Intergovernmental Relations – ATIA Section 26**

Councillor Johnson: 146/26      MOVED that Council move to closed session to discuss privileged information as per ATIA Sections 26 and 32 at 6:35 p.m.  
CARRIED

Councillor Johnson: 147/26      MOVED that Council return to open meeting at 6:51 p.m.  
CARRIED

Deputy Reeve Eastman: 148/26      MOVED that Council authorize the Reeve to sign the position paper created by Jake Pastore of Summit PCG as presented.  
CARRIED

- Adjournment**
- Being that the agenda matters have been concluded, the meeting adjourned at 7:08 p.m.  
These minutes approved this 9<sup>th</sup> day of June, 2026.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer