

MUNICIPAL DISTRICT OF PEACE NO.135

RENTAL AGREEMENT

For MD of Peace 135 Lac Cardinal Hall - Located at NE22-83-24-W5

CLEANING INSPECTIONS (take this form with you for your pre-inspection) Renter: _____

Please call Rhonda at 780-618-7206 to meet for Pre-Inspection/Final Inspection and to receive/return keys

PRE-INSPECTION – Clean and in good repair	DATE:	RENTER	CARETAKER
Kitchen oven is clean, including under burners, stove top:			
Kitchen Counters are clean:			
Kitchen Coolers, fridges, and freezers are clean:			
Kitchen floor is clean:			
Kitchen windowsill is clean:			
Kitchen garbage cans are clean:			
Bar coolers/fridges are clean:			
Bar floor is clean:			
Bar counters are clean:			
Bar garbage cans are clean:			
Stage carpet is clean:			
Strip at the front of the stage is clean:			
Hall tables and chairs stacked properly and stored in the south storage rooms:			
Hall garbage cans are clean:			
Washrooms are fully stocked for function:			
Washrooms, including toilets, sinks, and garbage cans, are cleaned thoroughly:			
Feminine hygiene receptacles in the ladies' washroom are clean:			
Janitorial cleaning supplies, brooms, mops, etc are available:			
Inventory of tables and chairs:			
Dishes/Utensils/Pots & Pans			
Final Inspection	DATE:	RENTER	CARETAKER
<i>In order to be refunded the Hall Cleaning Fee/Deposit, the following must be done to the Caretaker's satisfaction:</i>			
****Clean with hot water and soap, disinfect with spray solution provided****			
Empty all garbage cans (hall, bar, kitchen, washrooms)			
Remove all grease/spilled food from counters, oven & stove top; clean & disinfect			
Clean drip pans under burners and in the oven			
Empty coolers, fridges, and freezers			
Clean coolers and fridges inside/out with hot water and soap; disinfect outside			
Ensure the windowsill in the kitchen has been wiped down and is clean			
Sweep and mop the kitchen, washrooms, bar, hallways, and hall floor			
All tables and chairs must be stacked properly and stored in the south storage rooms			
Vacuum the carpet on the stage			
Ensure the strip at the front of the stage is clean			
Washrooms (including toilets) are cleaned thoroughly using janitorial room supplies			
Ensure washrooms are fully stocked for the next function			
Empty feminine hygiene receptacles in the ladies' washroom			
Cleaning supplies, brooms, mops, etc are put away in the janitorial room			
Inventory of tables, chairs, 21 ft mutli-use ladder & 2x50 ft extension cords			
Turn off all lights & lock doors			

Renter: _____

Signature

Caretaker: _____

Signature

Date: _____

Date: _____

COMMENTS: