

Minutes of a Regular Meeting of the Council of the Municipal District of Peace No. 135, in the Province of Alberta, held June 13, 2023 at the Municipal Office, Berwyn, Alberta.

**Present**

Reeve  
Councillors  
Robert Willing  
Sandra Eastman  
Lori Kinnee  
Ken Herlinveaux  
Theresa Johnson

**Attending**

CAO  
Recording Secretary  
Press  
Margaret McClarty  
Lelia Sumner  
Kristen Dyck – Mile Zero-Banner Post

**Call to Order**

Reeve Willing called the meeting to order at 8:59 a.m.

Barry Denison and Nasar Iqbal joined the meeting at 8:59 a.m.

**Adoption  
of Agenda**

Theresa Johnson: 224/23  
MOVED that the agenda for the June 13, 2023 regular meeting of Council be approved with the following addition:

D.2. Confidential – FOIP Section 17.

Carried

**Approval  
of Minutes**

**1. May 23, 2023 Regular Council Meeting**

Sandra Eastman: 225/23  
MOVED that the minutes of the regular meeting of Council held on May 23, 2023 be approved as presented.

Carried

**Public Works**

**1. Barry Denison, Public Works Foreman**

**a) Public Works Foreman's Report  
- Ratepayer Request Follow-up**

Sandra Eastman: 226/23  
MOVED that the June 13, 2023 Public Works Foreman's report and Ratepayer Request Follow-up be accepted as presented.

Carried

**b) 2023 Gravel Loading & Hauling Tender Results**

Ken Herlinveaux: 227/23  
MOVED to award the 2023 gravel loading and hauling tender to Grimshaw Gravel Sales Ltd. at \$0.55 per tonne for loading and \$0.42 per tonne mile for hauling.

Carried

**Confidential Items      1. Personnel – FOIP Section 17**

Theresa Johnson:      MOVED that Council move to closed session to discuss  
228/23      privileged information as per FOIP Section 17 at 9:15 a.m.  
Carried

Theresa Johnson:      MOVED that Council return to open meeting at 9:24 a.m.  
229/23      Carried

Barry Denison excused himself from the meeting at 9:24 a.m.

9:24 a.m. meeting resumed with Terry Jabush and Ryan Bean, Secure Energy in attendance.

Terry Jabush and Ryan Bean excused themselves from the meeting at 9:26 a.m.

**Agricultural Service Board      1. Nasar Iqbal, Manager of Agricultural Services  
a) Manager of Agricultural Services Report**

Ken Herlinveaux:      MOVED that the June 2023 Manager of Ag Services  
230/23      Report be accepted as presented.  
Carried

**b) Request for Decision  
- Appointment of Weed Inspectors/Pest Inspectors**

Sandra Eastman:      MOVED pursuant to the *Weed Control Act* and the  
231/23      *Agricultural Pests Act*, Blayne Parson be appointed as an  
inspector from May 15 to September 29, 2023 and Shauna  
Joe be appointed as an inspector from May 23 to August 31,  
2023 for the Municipal District of Peace No. 135.  
Carried

Nasar Iqbal excused himself from the meeting at 9:46 a.m.

**Unfinished Business      1. Request for Decision - Brownvale Library ANI on MD Insurance**

Theresa Johnson:      MOVED to accept the item as information.  
232/23      Carried

**3. Request for Decision – June 29<sup>th</sup> Summer Social**

Theresa Johnson:      MOVED to authorize the attendance of Council and senior  
233/23      staff to the June 29<sup>th</sup> summer social with the Town of Peace  
River.

Carried



**Unfinished Business Continued 4. Request for Decision – Mile Zero-Banner Post Subscription**

Lori Kinnee: MOVED to direct administration to seek a cost reduction  
234/23 from Mackenzie Report in order to continue with the service.  
Carried

**2. Draft Bylaw No. 11/2023 – Water and Sewer Bylaw**

Derrel Johnson joined the meeting at 9:55 a.m.

Derrel Johnson excused himself from the meeting at 10:07 a.m.

Theresa Johnson: MOVED first reading of Bylaw No. 11/2023.  
235/23 Carried

Sandra Eastman: MOVED second reading of Bylaw No. 11/2023.  
236/23 Carried

Ken Herlinveaux: MOVED to entertain third reading of Bylaw No. 11/2023.  
237/23 Carried Unanimously

Lori Kinnee: MOVED third reading of Bylaw No. 11/2023.  
238/23 Carried

**New Business**

**1. 3<sup>rd</sup> Quarter Grants, Donations & Funding Policy**

Theresa Johnson: MOVED that the following Request for Funding Applications  
239/23 be approved:

|                                              |             |
|----------------------------------------------|-------------|
| Alleycat's Skipping Club                     |             |
| - Travel to International Event              | \$ 1,000.00 |
| Berwyn Municipal Library                     |             |
| - Furniture                                  | \$ 1,000.00 |
| Grimshaw Public School                       |             |
| - Grade 10 Edmonton Trip                     | \$ 1,000.00 |
| Peace River Aboriginal Interagency Committee |             |
| - Annual PR Traditional Pow Wow              | \$ 1,000.00 |
| Peace River Boating Association              |             |
| - 2023 Jet Boat Race                         | \$ 500.00.  |
|                                              | Carried     |

**2. Request for Decision – Janitorial Services Tender**

Sandra Eastman: MOVED to recommend that the Municipal District  
240/23 accept the tender from RDG Enterprises for the Janitorial services at a rate of \$925/month with the MD providing supplies.

Carried



## New Business Continued

### 3. Request for Decision

- Catering Service for Ratepayers Appreciation Event Tender

Theresa Johnson: MOVED to recommend that the Municipal District accept the tender from Pit Stop Diner at \$21/person, under 6 years of age free for the July 8<sup>th</sup> Ratepayers Appreciation Event.  
Carried

#### 4. Request for Decision – Path of Directional Signs to the MD Office

Lori Kinnee: MOVED to direct administration to go with Option 1  
242/23 for the directional signs to the Municipal District office.  
Carried

## 5. Request for Decision – Brownvale Clean Up

This item will be discussed during the 1:00 p.m. delegation.

## 6. Request for Decision – Photo Contest

Lori Kinnee: MOVED to authorize administration to hold a photo contest with prizes consisting of MD promotional swag.  
243/23  
Carried

Reeve Willing called for a short break at 10:36 a.m.  
Meeting resumed with all present at 10:47 a.m.

## 7. Request for Decision – Old Play Structures at Strong Creek Park

Ken Herlinveaux: MOVED to authorize administration to advertise the play structures from Strong Creek Park for sale through a sealed bid auction.

Carried

## 8. Request for Decision – Campers Violating 14 Day Maximum Stay

This item will be completed later in the meeting.

## Land Use/Planning/ Subdivisions

**1. Justin Hansen – Application for Land Use Bylaw Amendment  
- NE12-83-24-W5 Laurie Hansen**

Justin Hansen as well as Komiete Tetteh, Mackenzie Municipal Services Agency and Terry Jabush and Ryan Bean with Secure Energy joined the meeting at 11:10 a.m.

Theresa Johnson: MOVED to accept in principle, the rezoning of  
245/23 Lot 1, Block 1, Plan 972 0451 – Pt of NE12-83-24-W5 from  
Industrial District to Agricultural District.  
Carried

Justin Hansen excused himself from the meeting at 11:17 a.m.

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## Land Use/Planning/ Subdivisions Continued

## 2. Bylaw No. 13/2023

**- Land Use Bylaw Amendment Lot 3, Block 1, Plan 142 5036  
Pt. SW21-83-22-W5**

Lori Kinnee: MOVED first reading of Bylaw No. 13/2023.  
246/23 Carried

Komiete Tetteh, Terry Jabush and Ryan Bean excused themselves from the meeting at 11:36 a.m.

## New Business Continued

## 8. Request for Decision – Campers Violating 14 Day Maximum Stay

Ken Herlinveaux: MOVED to direct administration to develop a new bylaw regarding municipal campgrounds and further, to authorize administration to begin charging a \$10 per unit per night fee for anyone camping at Strong Creek Park and Brownvale campgrounds.

Carried

## 9. Alberta Fire Fighters' Burn Camp for Children - Request for Donation

Sandra Eastman: MOVED that Council accept this item as information.  
248/23 Carried

## 10. Draft Bylaw No. 7/2023 – Fees & Charges Bylaw

This item will be brought back to the June 27<sup>th</sup> Council meeting.

## 11. Email re: Strong Creek Park

Sandra Eastman: MOVED that administration respond to this email  
249/23 with the items discussed during the council meeting.  
Carried

## Administrative Reports

### 1. Accounts for Payment

Theresa Johnson: MOVED to accept this item as information.  
250/23 Carried

Kristin Dyck excused herself from the meeting at 12:05 p.m.

Reeve Willing called for lunch recess at 12:06 p.m.  
Council reconvened from lunch at 1:02 p.m. with all present.

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**Delegations  
1:00 p.m.**

**1. Dianne Wearden – Brownvale 100 Year Anniversary**

Dianne Wearden and Myrna Alexander joined the meeting at 1:02 p.m.

Dianne Wearden and Myrna Alexander excused themselves from the meeting at 1:56 p.m.

Theresa Johnson:      MOVED to provide funding in the amount of \$7,500 to the  
251/23                      Brownvale Community Club for the Brownvale Centennial  
                                         event.

Carried

**5. Request for Decision – Brownvale Clean Up**

Lori Kinnee:              MOVED that administration rent 4 dumpsters from July 24-  
252/23                      August 17 for clean up in the hamlet of Brownvale and two  
                                         dumpsters from August 18 – 21 for the Centennial event.

Carried

Sandra Eastman:        MOVED that the MD donate the marquee tent for the  
253/23                      Brownvale Centennial event and further, that Public Works  
                                         set up and take down the tent.

Carried

Theresa Johnson:        MOVED to authorize the attendance of all Councillors to the  
254/23                      Brownvale Centennial event August 18 – 20, 2023.

Carried

**Administrative  
Reports  
Continued**

**2. CAO's Report**

Margaret McClarty reviewed the CAO's written report with Council.

Sandra Eastman:        MOVED that the CAO's Report be accepted for information.  
255/23                      Carried

**3. Strategic Priorities Chart – June 13, 2023**

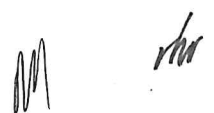
Theresa Johnson:        MOVED to accept the June 13, 2023 Strategic Priorities  
256/23                      Chart as information.

Carried

**4. Development Officer's Report**

Lori Kinnee:              MOVED to accept the Development Officer's report  
257/23                      as information.

Carried

Two handwritten signatures are visible at the bottom right of the page. The first signature is a stylized 'M' or 'W' shape, and the second is a more cursive signature.

June 13, 2023

**Councillor/  
Committee Reports****1. Councillors' Reports**

Lori Kinnee:                      MOVED that the Councillors' reports be accepted as  
258/23                                      presented.

Carried

**2. Mighty Peace Tourist Association – Draft May 29<sup>th</sup> Meeting Minutes**

Sandra Eastman:              MOVED to accept this item as information.  
259/23                                      Carried

**3. Grimshaw Regional Health Care Attraction & Retention Committee  
- March 13, 2023 Meeting Minutes**

Theresa Johnson:              MOVED to accept the item as information.  
260/23                                      Carried

**Information Items**

Sandra Eastman:              MOVED to authorize administration to purchase a \$750 gift  
261/23                                      card in appreciation of Coleen Bak's service to the MD.  
Carried

Ken Herlinveaux:              MOVED to accept the 8 information items as information.  
262/23                                      Carried

**Question Period**

None

**Confidential Items**

1. Personnel – FOIP Section 17
2. Confidential Evaluations – FOIP Section 19
3. Intergovernmental Relations - FOIP Section 21
4. Privileged Information - FOIP Section 27

Theresa Johnson:              MOVED that Council move to closed session to discuss  
263/23                                      privileged information as per FOIP Sections 17, 19, 21 and 27  
at 2:42 p.m.

Carried

Margaret McClarty and Lelia Sumner excused themselves at 2:49 p.m.

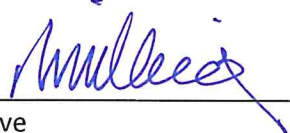
Theresa Johnson:              MOVED that Council return to open meeting at 3:13 p.m.  
264/23                                      Carried

3:13 p.m. meeting resumed with no public attending.

**Adjournment**

Being that the agenda matters have been concluded, the meeting adjourned at  
3:14 p.m.

These minutes approved this 27th day of June, 2023.

  
Reeve

  
Chief Administrative Officer