

Minutes of a Regular Meeting of the Council of the Municipal District of Peace No. 135, in the Province of Alberta, held August 8, 2023 at the Municipal Office, Berwyn, Alberta.

**Present**

|             |                                   |
|-------------|-----------------------------------|
| Reeve       | Robert Willing                    |
| Councillors | Sandra Eastman                    |
|             | Lori Kinnee via Zoom at 1:15 p.m. |
|             | Ken Herlinveaux                   |
|             | Theresa Johnson                   |

**Attending**

|                     |                                               |
|---------------------|-----------------------------------------------|
| CAO                 | Margaret McClarty                             |
| Recording Secretary | Lelia Sumner                                  |
| Staff               | Sandra Satchell                               |
|                     | Cassandra Getz                                |
| Press               | Kristen Dyck – Mile Zero-Banner Post via Zoom |

**Call to Order**

Reeve Willing called the meeting to order at 9:02 a.m.

Ken Gerk and Nasar Iqbal joined the meeting at 9:00 a.m.

**Adoption  
of Agenda**

|                            |                                                                                                            |
|----------------------------|------------------------------------------------------------------------------------------------------------|
| Theresa Johnson:<br>317/23 | MOVED that the agenda for the August 8, 2023 regular meeting of Council be approved as amended.<br>Carried |
|----------------------------|------------------------------------------------------------------------------------------------------------|

**Approval  
of Minutes**

**1. July 11, 2023 Regular Council Meeting**

|                            |                                                                                                                     |
|----------------------------|---------------------------------------------------------------------------------------------------------------------|
| Theresa Johnson:<br>318/23 | MOVED that the minutes of the regular meeting of Council held on July 11, 2023 be approved as presented.<br>Carried |
|----------------------------|---------------------------------------------------------------------------------------------------------------------|

**Public Works**

**1. Ken Gerk, Public Works Assistant Foreman**  
**a) Public Works Foreman's Report**  
**- Ratepayer Request Follow-up**

|                            |                                                                                                                       |
|----------------------------|-----------------------------------------------------------------------------------------------------------------------|
| Ken Herlinveaux:<br>319/23 | MOVED that the August 8, 2023 Public Works Foreman's report and Ratepayer Request Follow-up be accepted as presented. |
|----------------------------|-----------------------------------------------------------------------------------------------------------------------|

Carried

**2. Request for Decision – Gravel Program**

Administration will look into options to bring back to council.

**New Business**

**4. Request for Decision – Griffin Creek Water Well Site**

|                            |                                                     |
|----------------------------|-----------------------------------------------------|
| Ken Herlinveaux:<br>320/23 | MOVED to accept the item as information.<br>Carried |
|----------------------------|-----------------------------------------------------|

Ken Gerk excused himself from the meeting at 9:29 a.m.

*[Handwritten signature]*

**Agricultural Service Board**

**1. Nasar Iqbal, Manager of Agricultural Services  
a) Manager of Agricultural Services Report**

Theresa Johnson: 321/23      MOVED that the July 11, 2023 Manager of Ag Services Report be accepted as presented.

Carried

Theresa Johnson: 322/23      MOVED to appoint Riley Kamphius as a Weed Inspector from July 1, 2023 to August 31, 2023 and Joseph Bogner as a Weed Inspector from July 1, 2023 to September 15, 2023.

Carried

**2. Approval of January 11, 2023 Agricultural Service Board Meeting Minutes**

Sandra Eastman: 323/23      MOVED to approve the January 11, 2023 Agricultural Service Board minutes as presented.

Carried

**2. Acceptance of June 27, 2023 Agricultural Service Board Meeting Minutes**

Ken Herlinveaux: 324/23      MOVED to accept the June 27, 2023 Agricultural Service Board minutes as information.

Carried

Nasar Iqbal excused himself from the meeting at 9:45 a.m.

**Unfinished Business 1. Request for Decision – Slide from Strong Creek Park**

Sandra Eastman: 325/23      MOVED to award the following tender result:  
Slide – Kelly Penner - \$201.00.

Carried

**2. Request for Decision – River Landing Sign for Strong Creek Park**

Sandra Eastman: 326/23      MOVED to direct administration to move forward with the Peace Sign & Graphics quote with a re-design of Option 2 without landscaping.

Carried

**New Business 1. Request for Decision – Audit Services**

Sandra Eastman: 327/23      MOVED to authorize administration to put the MD's yearly audit service out to tender.

Carried

**New Business  
Continued**

**2. CN Rail Safety Week September 18-24, 2023**

Theresa Johnson: MOVED to accept the item as information.  
328/23 Carried

**3. Request for Decision**

**- Request for Exemption of 14 Day Maximum Camping Stay**

Theresa Johnson: MOVED that administration exempt Ed & Stella Pimm from  
329/23 the 14 day maximum stay regulations pertaining to Lac  
Cardinal Campground for the remainder of the 2023 season.  
Carried

**5. Request for Decision – Cessna Road Project Tender**

Sandra Eastman: MOVED to accept the bid from MDP Oilfield Services Ltd  
330/23 for the Cessna Road Project to the price of \$788,172.08.  
Carried

**6. Request for Decision**

**- Meeting with Minister McIver at RMA Fall Convention**

Theresa Johnson: MOVED to direct administration to accept the invitation and  
331/23 schedule a meeting with Minister McIver at the RMA Fall  
Convention in Edmonton.  
Carried

**7. Request for Decision**

**- July 27, 2023 Meeting with Minister of Advanced Education**

Ken Herlinveaux: MOVED to authorize the attendance of Reeve Willing and  
332/23 Deputy Reeve Eastman to the meeting held July 27, 2023 in  
Fairview with the Minister of Advanced Education and the  
President of Northwest Polytechnic.  
Carried

Theresa Johnson: MOVED to authorize the attendance of Reeve Willing to meet  
333/23 with the Acting President of Northwest Polytechnic on  
September 11, 2023 in Fairview.  
Carried

**8. Request for Decision – CAO Emergency Training**

Sandra Eastman: MOVED to authorize CAO Margaret McClarty to attend the  
334/23 Alberta Emergency Management Agency ICS 200 Course  
In Big Lakes County September 25 – 26, 2023.  
Carried



**9. Municipal District of Fairview No. 136**  
**- Stakeholder Notification – Municipal Development Plan Refresh**

Ken Herlinveaux: MOVED to accept this item as information.  
335/23 Carried

**10. Request for Decision**  
**- Fairview Campus Northwestern Polytechnic July 12, 2023**

Ken Herlinveaux: MOVED to authorize the attendance of Deputy Reeve  
336/23 Eastman and Councillors Johnson and Kinnee to the July 12,  
2023 Fairview Campus Northwestern Polytechnic  
stakeholders meeting in Fairview.  
Carried

Reeve Willing called for a short break at 10:28 a.m.  
Meeting resumed with all present at 10:45 a.m.

**11. Request for Decision**  
**- Fire Chief Agreement with the Town of Grimshaw**

Theresa Johnson: MOVED to authorize Reeve Willing and CAO McClarty to  
337/23 sign the Fire Chief Services Agreement with the Town of  
Grimshaw on behalf of the MD of Peace No. 135.  
Carried

**Land Use/Planning/  
Subdivisions**

**1. Application for Land Use Bylaw Amendment**  
**- SE13-83-24-W5 – Corson Fairless**

This item will be brought back to the September 12, 2023 Council meeting.

**Administrative  
Reports**

**1. Financial Reports for the Month Ending June 30, 2023**  
**a) Council Capital Financial June 30, 2023**  
**b) Council Operating Financial June 30, 2023**

Doug Cooke joined the meeting at 10:55 a.m.

Sandra Eastman: MOVED that Council accept the June 30, 2023 financial  
338/23 statements as presented.  
Carried

**2. Financial Reports for the Month Ending July 31, 2023**  
**a) 2023 Capital Project Summary July 31, 2023**  
**b) Council Capital Financial July 31, 2023**  
**c) Council Operating Financial July 31, 2023**

Theresa Johnson: MOVED that Council accept the July 31, 2023 financial  
339/23 statements as presented.  
Carried

Doug Cooke excused himself from the meeting at 11:17 a.m.

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**Administrative  
Reports  
Continued**

**3. Accounts for Payment**

Ken Herlinveaux: MOVED to accept this item as information.  
340/23 Carried

**4. CAO's Report**

Margaret McClarty reviewed the CAO's written report with Council.

Sandra Eastman: MOVED that the CAO's Report be accepted for information.  
341/23 Carried

**5. Strategic Priorities Chart – August 8, 2023**

Ken Herlinveaux: MOVED to accept the August 8, 2023 Strategic Priorities  
342/23 Chart as information.  
Carried

**6. Development Officer's Report**

Theresa Johnson: MOVED to accept the Development Officer's report  
343/23 as information.  
Carried

**Councillor/  
Committee Reports**

**1. Councillors' Reports**

Kristin Dyck excused herself from the meeting at 11:44 a.m.

Ken Herlinveaux: MOVED that the Councillors' reports be accepted as  
344/23 presented.  
Carried

**2. North Peace Housing Foundation  
- July 5, 2023 Board Meeting Synopsis**

Theresa Johnson: MOVED to accept the item as information.  
345/23 Carried

**Information Items**

Sandra Eastman: MOVED to accept the 11 information items as information.  
346/23 Carried

Reeve Willing called for lunch recess at 12:00 p.m.  
Council reconvened from lunch at 1:02 p.m. with all present.  
Carried



**Delegations**  
**1:00 p.m.**

**1. STARS – Glenda Farnden**

Glenda Farnden joined the meeting at 1:00 p.m.

Lori Kinnee joined the meeting at 1:15 p.m.

Ken Herlinveaux:      MOVED to extend the STARS yearly funding of \$3,500 to  
347/23                      the year 2026.

Carried

Glenda Farnden excused herself from the meeting at 1:40 p.m.

**Question Period**

**None**

**Confidential Items**

**1. Business Interests of a Third Party – FOIP Section 16**

**2. Personnel – FOIP Section 17**

**3. Local Body Public Confidences - FOIP Section 23**

Theresa Johnson:      MOVED that Council move to closed session to discuss  
348/23                      privileged information as per FOIP Sections 16, 17, and 23  
at 1:45 p.m.

Carried

Sandra Satchell and Cassandra Getz excused themselves from the meeting at 1:45 p.m.

Theresa Johnson:      MOVED that Council return to open meeting at 2:52 p.m.  
349/23                      Carried

2:53 p.m. meeting resumed with no public attending.

Ken Herlinveaux:      MOVED to direct administration to respond to the Municipal  
350/23                      District of Peace No. 135 Library board that Council regrets that  
they are not able to assist with the library request at this time.  
Carried

**Adjournment**

Being that the agenda matters have been concluded, the meeting adjourned at  
2:56 p.m.

These minutes approved this 12th day of September, 2023.

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Chief Administrative Officer