

Minutes of the Organizational Meeting of the Council of the Municipal District of Peace No. 135, Province of Alberta, held at the Municipal Office, Berwyn, Alberta on October 24, 2023.

Present

Councillors Sandra Eastman
Ken Herlinveaux
Theresa Johnson
Lori Kinnee
Robert Willing

CAO	Margaret McClarty
Recording Secretary	Lelia Sumner
Media Consultant	Vanessa Burns

Call to Order

CAO Margaret McClarty called the meeting to order at 7:29 p.m.

Office of Reeve

The CAO called for nominations for the Office of Reeve, for a one year term.

Theresa Johnson nominated Robert Willing.

No further nominations.

Lori Kinnee: MOVED that nominations for the Office of Reeve cease.
424/23 Carried

Robert Willing accepted the nomination.

Robert Willing was declared elected as Reeve.

Robert Willing took the Official Oath of Office for Reeve.

Robert Willing assumed the Chair.

**Office of
Deputy Reeve**

Robert Willing called for nominations for the Office of Deputy Reeve.

Ken Herlinveaux nominated Sandra Eastman.

No further nominations.

Lori Kinnee: MOVED that nominations for the Office of Deputy Reeve
425/23 cease.

Carried

Sandra Eastman accepted the nomination.

Sandra Eastman took the Official Oath of Office for Deputy Reeve.

Signing Authority Sandra Eastman: 426/23

MOVED that the signing authority for the Municipal District of Peace No. 135 be the CAO or Assistant CAO/Director of Legislative Services with any one Councillor.

Carried

Regular Meeting Date	Theresa Johnson: 427/23	MOVED that the regular meeting dates be the 2nd Tuesday of each month, commencing at 9:00 a.m. and the 4 th Tuesday of each month, commencing at 5:00 p.m. excepting July, August and December when there will not be an evening meeting. Carried
Declaration of Municipal Office	Lori Kinnee: 428/23	MOVED to declare that the Municipal District of Peace No. 135 administration office is located at 5240-52 Avenue, Berwyn, Alberta. Carried
Declaration of Bank Location	Ken Herlinveaux: 429/23	MOVED to declare location of bank accounts: Alberta Treasury Branch, Grimshaw, Alberta. Carried
Annual Review of Vision And Mission Statements	Sandra Eastman: 430/23	MOVED to accept the Municipal District of Peace No. 135 Vision and Mission Statements as amended. Carried
Annual Review of Code of Conduct Bylaw	Theresa Johnson: 431/23	MOVED to accept the Code of Conduct Bylaw as presented. Carried
Appointments	Sandra Eastman: 432/23	MOVED that the following appointments be made:
Agricultural Service Board		That Councillor member appointments to the Agricultural Service Board be Sandra Eastman appointed as Chairman, Lori Kinnee and Theresa Johnson as alternate, and the member at large appointments to be Brian Grant, Judy Bowcott, Rick Keillor and Christi Friesen.
Duncans' Inter-agency Committee		No member appointed.
Emergency Advisory Committee		That the Chief Administrative Officer be appointed as the Director of Disaster Services, Robert Willing be appointed the Chair of Disaster Services Committee with Ken Herlinveaux as alternate.
Fire Chief		That Lawrence Arnold be appointed as Fire Chief for the MD of Peace No. 135.
Grimshaw Cooperative Seed Cleaning Plant Board		That Ken Herlinveaux be appointed as the member to the Grimshaw Cooperative Seed Cleaning Plant Board with Lori Kinnee to serve as alternate member.
Grimshaw & District Chamber of Commerce		No member appointed.

**Grimshaw Gravels Aquifer
Management Advisory
Association**

That Lori Kinnee and Sandra Eastman be the members appointed to the Grimshaw Gravels Aquifer Management Advisory Association.

**Grimshaw Regional Health Care
Recruitment and Retention
Committee**

That Lori Kinnee be appointed to serve as the member of the Grimshaw Regional Health Care Recruitment and Retention Committee with the alternate member to be Theresa Johnson.

Intermunicipal Negotiation Committees That the following members be appointed:

Clear Hills County – Members	Ken Herlinveaux, Sandra Eastman
Alternate	Theresa Johnson
County of Birch Hills – Members	Robert Willing, Ken Herlinveaux
Alternate	Sandra Eastman
County of Northern Lights – Members	Lori Kinnee, Theresa Johnson
Alternate	Sandra Eastman
Northern Sunrise County – Members	Robert Willing, Sandra Eastman
Alternate	Theresa Johnson
MD of Fairview – Members	Ken Herlinveaux, Sandra Eastman
Alternate	Robert Willing
Town of Grimshaw – Members	Theresa Johnson, Sandra Eastman
Alternate	Ken Herlinveaux
Town of Peace River – Members	Robert Willing, Sandra Eastman
Alternate	Theresa Johnson
Village of Berwyn – Members	Robert Willing, Ken Herlinveaux
Alternate	Sandra Eastman

**Lac Cardinal Inter-Municipal
Cooperative Committee**

That Robert Willing, Sandra Eastman and the Chief Administrative Officer be the members appointed to the Lac Cardinal Inter- Municipal Cooperative Committee with any other Councillor to serve as the alternate.

**Lac Cardinal Regional
Economic Development**

That Robert Willing be the member appointed to the Lac Cardinal Regional Economic Development Board with Theresa Johnson to serve as the alternate.

**Long Lake Regional Waste
Management Services
Commission**

That Robert Willing be the member appointed to the Long Lake Regional Waste Management Services Commission and that Lori Kinnee serves as the alternate.

**Mackenzie Municipal
Services Agency**

That Sandra Eastman be appointed as the member to the Mackenzie Municipal Services Agency with the alternate member to be Robert Willing.

**Mighty Peace Tourist
Association**

That Theresa Johnson be the member appointed to the Mighty Peace Tourist Association with the alternate to be Ken Herlinveaux.

**Municipal District of Peace No. 135
Library Board**

That the following members be appointed:
Councillor Lori Kinnee
Brownvale Members at Large – Dianne Wearden, Myrna Alexander (3 year term expiring 2025)
Berwyn Member at Large – Charlene Cavers (3 year term expiring 2025)
Grimshaw Member at Large – George Leger (3 year term expiring 2025)
Peace River Member at Large - Sandra Willing (3 year term Expiring 2025)

**North Peace Housing
Foundation**

That Sandra Eastman be appointed to serve on the North Peace Housing Foundation Board.

**North Peace Protocol
Steering Committee**

That Lori Kinnee and the Chief Administrative Officer be appointed to the North Peace Protocol Steering Committee.

Northern Alberta Elected Leaders

That Robert Willing be appointed to represent the Municipal District on the Northern Alberta Elected Leaders.

**Northern Sunrise Rural
Crime Watch Committee**

That Theresa Johnson be appointed to the Northern Sunrise Rural Crime Watch Committee and that all other Councillors are alternates.

**Northern Transportation Advocacy
Bureau**

That Theresa Johnson be appointed to the Northern Transportation Advocacy Bureau with Sandra Eastman to serve as the alternate.

**Peace Library
System**

That the member appointed to the Peace Library System be Theresa Johnson with the alternate member to be Lori Kinnee.

**Peace Regional Economic
Development Alliance**

That the member appointed to the Peace Regional Economic Development Alliance be Robert Willing with the alternate member to be Ken Herlinveaux.

**Peace Regional Healthcare
Attraction and Retention
Committee**

That the member appointed to the Peace Regional Healthcare Attraction and Retention Committee be Ken Herlinveaux.

**Peace Regional Mental Health &
Addictions Task Force**

That Theresa Johnson be appointed as the member to the Peace Regional Mental Health & Addictions Task Force.

**Peace Regional RCMP
Community Advisory Committee**

That Theresa Johnson be appointed as the member to the Peace Regional RCMP Community Advisory Committee with Robert Willing to serve as the alternate.

**Peace Regional Subdivision
And Development Appeal
Board**

That the Subdivision and Development Appeal Board members be: Members at Large - Theresa Johnson
- George Leger

**Peace River Aboriginal
Inter-agency Committee**

No member appointed.

**Peace River Mutual
Aid Committee**

That Robert Willing be the member appointed to the Peace River Mutual Aid Committee with the alternate to be Ken Herlinveaux.

**Recreation Master Plan
Steering Committee**

That Theresa Johnson, Robert Willing, Ken Herlinveaux be appointed as Council members to the Recreation Master Plan Steering Committee with the alternate member to be Sandra Eastman. Members at Large appointed are Ed Pimm, Dan Dibbelt, Sandra Willing with Ken Paul sitting as an advisory position and CAO.

**Regional Assessment Review
Board**

That Robert Willing be appointed to the Regional Assessment Review Board.

**V.S.I. Services
(1980) Ltd.**

That Lori Kinnee be appointed to represent the Municipal District of Peace No.135 at the V.S.I. Services (1980) Ltd. annual meeting.

**Weed Notice Appeal Committee,
Pest Control Notice Appeal
Committee**

That Lori Kinnee, Sandra Eastman and Ken Herlinveaux be appointed to the MD of Fairview and Clear Hills County Weed Notice Appeal Committee and Pest Control Committees.
Carried

Remuneration

Theresa Johnson:
433/23

MOVED that effective November 1, 2023 the Councillor remuneration be set as follows:

Councillors Honorarium	\$13,869.12/annum (\$1,155.76/month)
Reeve's Honorarium	\$17,336.41/annum (\$1,444.70/month)
Regular Council Meeting	\$288.95/day meeting or \$150.25/evening meeting
Committee & Board	\$288.95/ full day
Meetings and	\$150.25/ ½ day or evening
Conferences	Travel – Maximum of 2 days if one-way travel time > 4 hrs
Meals	Breakfast & Lunch \$20/ meal Supper \$30/ meal or cost of meal with receipt
Mileage	\$0.62/ km
Telecommunications Allowance	\$50/ month
Hotel Accommodations (including parking)	Paid for on M.D. credit card or reimbursement of actual cost. Carried

Adjournment

Being that the agenda matters of the Organizational Meeting have been concluded, the meeting adjourned at 8:34 p.m.

These minutes approved this 14th day of November, 2023.



Reeve



Chief Administrative Officer