

Minutes of a Regular Meeting of the Council of the Municipal District of Peace No. 135, Province of Alberta, held December 13, 2022 at the Municipal Office, Berwyn, Alberta.

Present	Councillors	Sandra Eastman Theresa Johnson Lori Kinnee Ken Herlinveaux
Attending	CAO	Barbara Johnson
	Recording Secretary	Dianna Butz
Regrets	Reeve	Robert Willing
	Press	Kristin Dyck, Mile Zero-Banner Post News.

Call to Order Deputy Reeve Eastman called the meeting to order at 8:57 a.m.

Barry Denison and Nasar Iqbal joined the meeting at 8:57 a.m.

Adoption of Agenda Theresa Johnson: 415/22 MOVED that the agenda for the December 13, 2022 regular meeting of Council be approved as presented.
Carried

Approval of Minutes 1. November 29, 2022 Regular Council Meeting

Lori Kinnee: 416/22 MOVED that the minutes of the regular meeting of Council held on November 29, 2022 be approved as presented.
Carried

Public Works 1. Barry Denison, Public Works Foreman
a) Public Works Foreman’s Report

Ken Herlinveaux: 417/22 MOVED that the December 13, 2022 Public Works Foreman’s report and Work Program Follow Up be accepted as presented.
Carried

Barry Denison excused himself from the meeting at 9:04 a.m.

Agricultural Service Board 1. Nasar Iqbal, Manager of Agricultural Services
a) Manager of Agricultural Services Report - Verbal

Theresa Johnson: 418/22 MOVED that the December 2022 Manager of Ag Services verbal report be accepted as presented.
Carried

b) Approval of October 19, 2022 Agricultural Service Board Meeting Minutes

Lori Kinnee: 419/22 MOVED to approve the October 19, 2022 Agricultural Service Board minutes as presented.
Carried

c) Acceptance of November 16, 2022 Agricultural Service Board Meeting Minutes for Information

Ken Herlinveaux: 420/22 MOVED to accept the November 16, 2022 Agricultural Service Board minutes as information.
Carried

Nasar Iqbal excused himself from the meeting at 9:21 a.m.

Unfinished Business **1. Lac Cardinal Economic Development Board
- 2023 One Year Agreement**

Theresa Johnson: MOVED to authorize the signing of the Lac Cardinal
421/22 Economic Development Board 2023 Agreement for a one year
term.

Carried

New Business **1. Sander Rose Bone Grindle LLP
- Interim Audit Report & Audit Planning Report**

Lori Kinnee: MOVED to accept the Interim Audit Report and
422/22 Audit Planning Report from Sander Rose Bone Grindle LLP as
information.

Carried

**2. Peace Regional Subdivision & Development Appeal Board
- Membership Reappointment & Amendment to Agreement**

Theresa Johnson: MOVED that Council approve the appointment of
423/22 of the following individuals as Members of the Peace Regional
Subdivision & Development Appeal Board for a three-year
term, effective November 30, 2022 to November 30, 2025:
Gerry Noel – Village of Donnelly
Denis Boisvert – Village of Girouxville
George Leger – Municipal District of Peace No. 135
John Przybylski – Municipal District of Fairview No. 136
Amber Bean – Clear Hills County.

Carried

Lori Kinnee: MOVED that Council approve the appointment of the
424/22 following individual as a Member of the Peace Regional
Subdivision & Development Appeal Board, effective
November 30, 2022, to serve the remainder of the term of
office for Quinton Bulford who has ceased to be a Member of
the Board:
Perry Skrlik – Village of Nampa.

Carried

Ken Herlinveaux: MOVED that Council approve the appointment of the
425/22 following individuals, effective November 30, 2022, as Clerks
of the Peace Regional Subdivision & Development Appeal
Board:
Kayla Parsons – Town of Peace River
Kristy Rees – All.

Carried

Theresa Johnson: MOVED that Council approve the following amendments
426/22 to the Peace Regional Subdivision & Development Appeal
Board Agreement:
1. That Section 6(a) is amended as follows:
 6. VACANCIES
 (a) When a Member’s term ceases prior to its expiry,
 the Municipality that the Member represents shall put
 forward another person for appointment as a Member for
 the balance of the term as soon as reasonably possible.
2. That Section **7 HEARINGS** under **SCHEDULE A POLICIES
AND PROCEDURES** is amended as follows:
(g.1) The Board may conduct hearings through electronic
means as set out in section 199 of the *Municipal*
Government Act, RSA 2000, as amended or replaced.

Carried

3. Municipal District of Spirit River No. 133
- Letter re: Alberta Health Services Medivac Spirit River Airport

Lori Kinnee: 427/22 MOVED that administration write a letter to Premier Danielle Smith advocating support for continuing the winter Medivac Services from the Spirit River Airport and further, to share the letter with MLA Todd Loewen, the Ministers of Health, Northern Development and Emergency Preparedness, and with other local municipalities.

Carried

4. Request for Decision
- Appointment of Chief Administrative Officer

Lori Kinnee: 428/22 MOVED to appoint Margaret McClarty as Chief Administrative Officer for the Municipal District of Peace No. 135, effective January 3, 2023.

Carried

5. Alberta Pond Hockey
- 2023 Alberta Pond Hockey Championships Request for Support

Ken Herlinveaux: 429/22 MOVED to provide a \$5000.00 grant to the Alberta Pond Hockey Association for the 2023 Alberta Pond Hockey Championships.

Carried

6. 1st Quarter Grants, Donations & Funding Policy

Lori Kinnee: 430/22 MOVED that the following Request for Funding Applications be approved:

Brownvale Community Library	
- Winter Workshops	\$510.00
Come Alive Gospel Fest	
- Gospel Music Fest 2023	\$550.00
Community Futures Peace Country	
- Women in the North Conference	\$500.00
Grimshaw Municipal Library	
- Sponsorship of Monthly Craft Program	\$1200.00
North Peace Athletics Society	
- Hosting Workshop	\$500.00
North Peace Athletics Society	
- Drop in Shinny Night	\$240.00
Peace River Community Soup Kitchen	
- Operating/Purchase Food/Supplies	\$1000.00.

Carried

7. Request for Decision
- Electronic Devices

Ken Herlinveaux: 431/22 MOVED that Barbara Johnson is authorized to purchase the current CAO’s surface device at a cost of \$1.00 and further, to order a new one for the incoming CAO.

Carried

Deputy Reeve Eastman called for a short break at 10:27 a.m.

Council reconvened at 10:42 a.m. with all present.

Land Use/Planning/
Subdivision

1. Subdivision Application 22MK023
- Pt NW13-83-24-W5 – Dale Campbell

Ken Herlinveaux: 432/22 MOVED to recommend approval of the 22MK023 subdivision application subject to:

- payment of outstanding property taxes on land proposed to be subdivided
- payment of money in lieu of municipal reserve at \$4,000/acre
- relocation of discharge point of the septic system to comply with current regulations.

Carried

- 1. Financial Reports for the Month Ending November 30, 2022
 - a) 2022 Capital Project Summary November 30, 2022
 - b) Council Capital Financial Statement November 30, 2022
 - c) Council Operating Financial Statement November 30, 2022

Doug Cooke joined the meeting at 10:45 a.m.

Theresa Johnson: MOVED to accept the November 30, 2022 financial
433/22 reports as presented.

Carried

Doug Cooke excused himself from the meeting at 10:56 a.m.

2. Accounts for Payment

Lori Kinnee: MOVED to accept this item as information.
434/22 Carried

3. CAO's Report

Barbara Johnson reviewed the CAO's written report with Council.

Theresa Johnson: MOVED that the CAO's Report be accepted for information.
435/22 Carried

4. Strategic Priorities Chart – December 2022

Theresa Johnson: MOVED to accept the Strategic Priorities Chart as
436/22 information.

Carried

Councillor/
Committee Reports

1. Councillors' Reports

Ken Herlinveaux: MOVED that Councillor's reports be accepted as presented.
437/22 Carried

2. North Peace Housing Foundation
- November 16, 2022 Meeting Synopsis

3. Grimshaw Gravels Aquifer Management Advisory Association
- Draft December 1, 2022 Meeting Minutes

4. Peace Library System
- Board Meeting Highlights November 26, 2022

Lori Kinnee: MOVED to accept these items as information.
438/22 Carried

Information Items

Alberta Public Safety & Emergency Services
-Letter re: Clarification on Changes to Victim Services

Theresa Johnson: MOVED to accept this item as information.
439/22 Carried

Question Period

None

Confidential Items

None

Adjournment

Being that the agenda matters have been concluded, the meeting adjourned at 11:58 a.m.

These minutes approved this 10th day of January, 2023.



Reeve



Chief Administrative Officer