

Minutes of a Regular Meeting of the Council of the Municipal District of Peace No. 135, Province of Alberta, held March 28, 2023 at the Municipal Office, Berwyn, Alberta.

Present

Reeve
Councillors
Robert Willing via Zoom
Theresa Johnson
Ken Herlinveaux

Attending

CAO
Recording Secretary
Press
Margaret McClarty
Lelia Sumner
Kristin Dyck, Mile Zero-Banner Post News

Regrets

Councillors
Sandra Eastman
Lori Kinnee

Councillor Johnson assumed the chair as Reeve Willing was joining the meeting virtually.

Call to Order

Councillor Johnson called the meeting to order at 4:58 p.m.

**Adoption
of Agenda**

Ken Herlinveaux:
117/23
MOVED that the agenda for the March 28, 2023 regular meeting of Council be approved with the following additions:

G.11. Asset Management Training
G.12. Potential Meeting with Clear Hills County & MD of Fairview
G.13. Class 1 Driver School Town Hall Meeting.
Carried

**Approval
of Minutes**

1. March 14, 2023 Regular Council Meeting

Ken Herlinveaux:
118/23
MOVED that the minutes of the regular meeting of Council held on March 14, 2023 be approved as amended.
Carried

Public Works

None

**Agricultural Service
Board**

None

Unfinished Business 1. Request for Decision – Promo Items

Theresa Johnson:
119/23
MOVED to authorize administration to purchase mugs and ball caps for promotional use.
Carried

New Business

1. Request for Decision – Peace Valley Conservation, Recreation & Tourism Society

Robert Willing: MOVED to direct administration to notify the Peace Valley
120/23 Conservation, Recreation & Tourism Society to forward our
portion of the funds to the Mighty Peace Tourism Association.
Carried

**2. Peace River Aboriginal Interagency Committee
- Request for Funding**

Robert Willing: MOVED to accept this item as information.
121/23 Carried

**3. Request for Decision
- 4% Discount for Early Payment of Taxes**

Ken Herlinveaux: MOVED that the 4% early payment of taxes incentive be
122/23 discontinued and further, authorize administration to
advertise to the public through our website, social media and
the Mile Zero-Banner Post that the incentive has been
removed.
Carried

4. Bylaw No. 6/2023 – Tax Penalty Bylaw

Robert Willing: MOVED first reading of Bylaw No. 6/2023.
123/23 Carried

Ken Herlinveaux: MOVED second reading of Bylaw No. 6/2023.
124/23 Carried

Theresa Johnson: MOVED to entertain third reading of Bylaw No. 6/2023.
125/23 Carried
Unanimously

Robert Willing: MOVED third and final reading of Bylaw No. 6/2023.
126/23 Carried

**5. Peace Region Economic Development Alliance
- Request for Support – Child & Youth Mental Health Diploma Program**

Robert Willing: MOVED to authorize Reeve Willing to sign the
127/23 Letter of Support on behalf of the MD of Peace.
Carried

**New Business
Continued**

6. Request for Decision – Regional Emergency Management Committee

Ken Herlinveaux: 128/23 MOVED to direct administration to work with our northern and eastern neighbouring municipalities to develop a Regional Emergency Management Partnership and further, that Administration look at the possibility of forming a similar group with our southern and western neighbouring municipalities.

Carried

7. Request for Decision – Assessment Review Board Chair Appointment

Theresa Johnson: 129/23 MOVED to appoint Robert Willing as the Chairperson for the Regional Local Assessment Review Board and the Regional Composite Assessment Review Board.

Carried

8. Request for Decision – Infrastructure Implementation

Robert Willing: 130/23 MOVED that administration accept the recommendations of MPA Engineering Ltd. and award the Bridge File 70549 contract to Boss Bridgeworks for \$494,125.00.

Carried

9. Request for Decision – Ratepayers Appreciation Event 2023

Robert Willing: 131/23 MOVED to set July 8, 2023 for the 2023 Ratepayers Appreciation event to be held at Lac Cardinal hall and further, to book entertainer Johnny Bagpipes and request quotes for catering and children's activities.

Carried

10. Request for Decision – Mile Zero-Banner Post

Theresa Johnson: 132/23 MOVED to direct administration to prepare a survey to be distributed through the mail that will ask residents if they are still interested in receiving the paper.

Carried

11. Asset Management Training for Elected Officials

Robert Willing: 133/23 MOVED to authorize Lori Kinnee and Sandra Eastman to attend the Asset Management Course In Grande Prairie on April 20, 2023.

Carried

**New Business
Continued**

12. Potential Meeting with Clear Hills County & MD of Fairview

Ken Herlinveaux: 134/23 MOVED to authorize administration to proceed with potential meeting dates and further, to recommend that the Reeve, Deputy Reeve and CAO for the three municipalities be in attendance for the meeting.

Carried

13. Class 1 Driver School Town Hall Meeting

Theresa Johnson: 135/23 MOVED to authorize Ken Herlinveaux to attend the Class 1 Driver School Town Hall Meeting in Grimshaw on March 29th, 2023 at 7:00 p.m.

Carried

**Land Use/Planning/
Subdivisions**

**1. Subdivision File No. 22MK020 – L. Quinney – SE25-83-25-W5
- Updated Tentative Plan**

Robert Willing: 136/23 MOVED to revise the 2nd approval condition as follows:
That an access easement agreement must be prepared to provide shared access to the proposed new lot and the balance of the parcel via the existing approach from Township Road 834. The easement agreement must be between the two lots and registered on title for both lots, in a format acceptable to Alberta Land Titles.

Carried

Delegations

None

**Administrative
Reports**

1. Accounts for Payment

Robert Willing: 137/23 MOVED to accept this item as information.
Carried

2. CAO's Report

Margaret McClarty reviewed the CAO's written report with Council.

Ken Herlinveaux: 138/23 MOVED that the CAO's Report be accepted for information.
Carried

**Councillor/
Committee Reports**

**1. Northern Transportation Advocacy Bureau
- Past Meeting Notes & Follow-Up**

Theresa Johnson: 139/23 MOVED to accept this item as information.
Carried

Information Items

Ken Herlinveaux: 140/23 MOVED to accept the 6 information items as information.
Carried

Question Period

None

Confidential Items **None**

Adjournment Being that the agenda matters have been concluded, the meeting adjourned at 6:00 p.m.

These minutes approved this 1st day of April, 2023.

Theresa Johnson
Reeve Canella

M. Mcclary
Chief Administrative Officer