

Minutes of a Regular Meeting of the Council of the Municipal District of Peace No. 135, Province of Alberta, held April 14, 2020 at the Municipal Office, Berwyn, Alberta.

Present

Reeve
Councillors
Robert Willing
Sandra Eastman
Theresa Johnson
Ken Herlinveaux

Attending

C.A.O.
Recording Secretary
Barbara Johnson
Lelia Sumner

Regrets

Councillor
Press
Janice Reyda
Kristin Dyck

Call to Order

Reeve Willing called the meeting to order at 9:04 a.m.

**Adoption
of Agenda**

Sandra Eastman: 124/20
MOVED that the agenda for the April 14, 2020 regular meeting of Council be approved as presented.
Carried

**Approval
of Minutes**

1. March 24, 2020 Regular Council Meeting

Theresa Johnson: 125/20
MOVED that the minutes of the regular meeting of Council held on March 24, 2020 be approved as presented.
Carried

**Business Arising
Out of Minutes**

1. Survey Questions to Send with Tax Notices

Council requested changes to be made to the survey questions prior to being mailed with Tax Notices.

2. Request for Decision – 2nd April Council Meeting Date

Sandra Eastman: 126/20
MOVED that motion 54/20 be rescinded in order to revert to the original scheduled meeting date of April 28, 2020.
Carried

3. Request for Decision – Tree Removal by ATCO at Lac Cardinal

Theresa Johnson: 127/20
MOVED that Council not authorize the removal of any trees and only take the tops off the trees that are an issue.
Carried

Appointments

1. Barry Denison, Public Works Foreman

a) Public Works Foreman's Report

Barry Denison joined the meeting at 9:17 a.m.

Ken Herlinveaux: 128/20
MOVED that the April 14, 2020 Public Works Foreman's Report and Work Program Follow Up be accepted as presented.

Carried

b) 2020 Public Works Work Program

Theresa Johnson: 129/20
MOVED that the 2020 Public Works Work Program be accepted as presented.

Carried

Barry Denison excused himself from the meeting at 9:40 a.m.

Barry Denison

4. Request for Decision – Dust Control on RR233 Adjacent to Wilderness Park

Sandra Eastman: MOVED that Council authorize dust control as necessary in front of north parking lot at Wilderness Park at MD cost and further, that dust control not be applied in front of cemeteries in 2020.

Carried

5. Access Road Agreement with Municipal District of Fairview No. 136

Theresa Johnson: MOVED that Council authorize the Reeve and CAO to sign the Access Road Agreement with Municipal District of Fairview No. 136.

Carried

Reports

1. Financial Statement for the month ending March 31, 2020

- a. 2020 Capital Project Summary as at April 14, 2020
- b. Council Operating Financial ending March 31, 2020
- c. Council Capital Financial ending March 31, 2020

Ken Herlinveaux: MOVED that Council accept the March 31, 2020 Financial Statements as presented.

Carried

2. Accounts for Payment

Theresa Johnson: MOVED that 26 electronic fund transfers and cheque #12401 to cheque #12458, excluding cheque # 12420, in the total amount of \$231,869.79 be approved for payment.

Carried

Ken Herlinveaux: MOVED that cheque #12420 in the amount of \$20,548.50 be approved for payment.

Carried

Councillor Eastman abstained from discussion on cheque #12420.

3. C.A.O.'s Report

Barbara Johnson reviewed her written report with Council.

Theresa Johnson: MOVED to allow staff an additional 3 months to take 2019 vacation days due to the COVID-19 pandemic.

Carried

Sandra Eastman: MOVED that the C.A.O.'s Report be accepted for information.

Carried

4. Councillors' Reports

Council began reviewing their reports and will continue later in the meeting.

Reeve Willing called for a short break at 10:29 a.m.

The meeting reconvened at 10:36 a.m. with all present.

**Appointments
Continued**

2. Nasar Iqbal, Manager of Agricultural Services

Nasar Iqbal joined the meeting at 10:36 a.m.

a) Manager of Agricultural Services Report

Ken Herlinveaux: MOVED that the April 2020 Manager of Ag Services Report be accepted as presented.

Carried

Nasar Iqbal excused himself from the meeting at 10:53 a.m.

4. Councillors' Reports

Council continued reviewing their reports and will continue later in the meeting.

**Land Use/Planning/
Subdivisions**

1. Bylaw No. 5/2020

Public Hearing: Land Use Bylaw Amendment Rezoning: Pt. of SW 32-83-23-W5

Reeve Willing called the Public Hearing to order at 11:00 a.m.

There was no public present.

Reeve Willing stated the purpose of the hearing, which is to provide an opportunity for public input and comment on proposed Bylaw No. 5/2020.

Alberta Transportation provided written comments.

Theresa Johnson: MOVED that the Public Hearing be adjourned at 11:03 a.m.
138/20 Carried

Sandra Eastman: MOVED second reading of Bylaw No. 5/2020.
139/20 Carried

Ken Herlinveaux: MOVED third reading of Bylaw No. 5/2020.
140/20 Carried

**Reports
Continued**

4. Councillors' Report

Theresa Johnson: MOVED that the Councillors' reports be accepted as
141/20 presented.
Carried

Correspondence

1. Mile Zero-Banner Post

- COVID-19 Crisis Advertising and Information Initiative

Council accepted the item as information.

2. Peace River Museum Request for Letter of Support

Ken Herlinveaux: MOVED that Council ratify the decision to provide a
142/20 letter of support given to the Peace River Museum supporting
their funding application to commemorate the legacy of
residential schools at St. Augustine Mission.
Carried

New Business

1. 2019 Audited Financial Statement and Auditor's Letter

Sandra Eastman: MOVED to accept the 2019 Audited Financial Statement
143/20 and Auditor's Letter as amended.
Carried

2. Request for Decision – Griffin Creek Landfill Spring Clean Up Days

Sandra Eastman: MOVED to set May 27, 30 and June 3, 6, 10, and 13, 2020
144/20, as dates for the Griffin Creek Landfill Spring Clean Up Days.
Carried

Council recessed for lunch at 12:05 p.m.

Council reconvened from lunch at 1:06 p.m. with all present.

[Handwritten initials]

3. Municipal District of Peace Emergency Management Plan (EMP)
a. Emergency Management Plan
b. Emergency Management Bylaw No. 2/2020
c. Annual EMP Report to Council

Theresa Johnson: MOVED to approve the Municipal District of Peace
145/20 Emergency Management Plan as presented.
Carried

4. Draft Fire Services Agreement with Duncan's First Nation

Theresa Johnson: MOVED that the Reeve be authorized to sign the
146/20 Fire Services Agreement with Duncan's First Nation as
amended.
Carried

5. 2020 Tax Rate Bylaw No. 6/2020

Robert Willing: MOVED first reading of Bylaw No. 6/2020.
147/20 Carried

Sandra Eastman: MOVED second reading of Bylaw No. 6/2020.
148/20 Carried

Theresa Johnson: MOVED to proceed with third reading of Bylaw No. 6/2020
149/20 at this time.
Carried
Unanimously

Ken Herlinveaux: MOVED third reading of Bylaw No. 6/2020.
150/20 Carried

6. Request for Decision – Possible Deferral of Property Tax Penalties

Sandra Eastman: MOVED to defer 1% penalty per month on 2020 unpaid
151/20 taxes until September 2, 2020.
Carried

7. Request for Decision – Possible Deferral of Brownvale Utility Billing Penalties
Council accepted the item as information.

8. Rural Municipalities of Alberta
- Spring 2020 Submitted Resolutions
Council accepted this item as information.

Information Items Council discussed the information items.

Question Period None

Confidential Items **1. Personnel – FOIP Section 17**

2. Intergovernmental Relations – ICF – FOIP Section 21

Theresa Johnson: MOVED that Council move to closed session to discuss
152/20 privileged information as per sections 17 and 21, FOIP at 2:04
p.m.
Carried

Lelia Sumner excused herself from the meeting at 2:04 p.m.



MOVED that Council return to open meeting at 2:30 p.m.
Carried

Sandra Eastman:
154/20

Adjournment

These minutes approved this 28th day of April, 2020.


Reeve



Chief Administrative Officer