

Minutes of a Regular Meeting of the Council of the Municipal District of Peace No. 135, Province of Alberta, held January 12, 2021 via Zoom at the Municipal Office, Berwyn, Alberta.

Present

Reeve
Councillors
Robert Willing
Sandra Eastman
Theresa Johnson
Janice Reyda
Ken Herlinveaux

Attending

C.A.O.
Recording Secretary
Press
Barbara Johnson
Lelia Sumner
Kristin Dyck, Mile Zero-Banner Post News

Call to Order

Reeve Willing called the meeting to order at 9:11 a.m.

**Adoption
of Agenda**

Janice Reyda:
1/21
MOVED that the agenda for the January 12, 2021 regular meeting of Council be approved as presented.
Carried

**Approval
of Minutes**

1. December 15, 2020 Regular Council Meeting

Ken Herlinveaux:
2/21
MOVED that the minutes of the regular meeting of Council held on December 15, 2020 be approved as presented.
Carried

Appointments

**1. Barry Denison, Public Works Foreman
a) Public Works Foreman's Report**

Barry Denison joined the meeting via Zoom at 9:13 a.m.

Theresa Johnson:
3/21
MOVED that the January 12, 2021 Public Works Foreman's Report and Work Program Follow Up be accepted as presented.

Carried

b) Map of No Plow Roads

Council accepted this item as information.

Barry Denison excused himself from the meeting at 9:19 a.m.

**Business Arising
Out of Minutes**

**1. Peace River School Division
- Virtual Joint Meeting February 3, 2021**

Ken Herlinveaux:
4/21
MOVED that Robert Willing, Sandra Eastman, Theresa Johnson, and Janice Reyda be authorized to attend the virtual Joint Meeting with the Peace River School Division on February 3, 2021.

Carried

2. Policy FIRE – 3 Fire Costs and Charges

Sandra Eastman:
5/21
MOVED to accept the revised Fire Costs and Charges Policy FIRE – 3 as presented.

Carried

3. Policy FIRE – 4 Firefighter's Compensation and Recognition

Sandra Eastman:
6/21
MOVED to accept the revised Firefighter's Compensation and Recognition Policy FIRE – 4 as presented.

Carried

Dr

1. a) Funds Standing to the Credit of Municipal District as of December 31, 2020

Janice Reyda: MOVED that Council accept the December 31, 2020 Financial
7/21 Report as presented.

Carried

b) 2020 Capital Project Summary as at December 31, 2020
Council accepted this item as information.

c) Request for Decision - Transfer of Cash Surplus

Janice Reyda: MOVED that Council authorize the transfer of any 2020 cash
8/21 surplus that is in excess of \$5,000 to the following reserves:

Administration Equipment	\$ 50,000
Fire Apparatus	\$200,000
PW Equipment	\$200,000
PW Roads	\$675,000
PW-Brownvale	\$200,000
(replace cold mix on streets/replace water or sewer lines)	
Landfill Reserve	\$175,000
Allowance for Uncollectible Accts	\$100,000

Carried

Amended RB lw

2. Accounts for Payment

Sandra Eastman: MOVED that 57 electronic fund transfers and cheque #12967
9/21 to cheque #13031, with the exception of cheque #12976, in
the total amount of \$331,244.42 be approved for payment.
Carried

Theresa Johnson abstained from discussion on cheque # 12976.

Janice Reyda: MOVED that cheque # 12976 in the amount of \$1,139.79 be
10/21 approved for payment.
Carried

3. CAO's Report

Barbara Johnson reviewed her written report with Council.

Theresa Johnson: MOVED that the CAO's Report be accepted for information.
11/21
Carried

4. Councillors' Reports

Ken Herlinveaux: MOVED that the Councillors' reports be accepted as
12/21 presented.
Carried

Reeve Willing called for a short break at 10:31 a.m.

Council reconvened at 10:40 a.m. with all present.

**Appointments
Continued**

2. Nasar Iqbal, Manager of Agricultural Services
Nasar Iqbal joined the meeting at 10:40 a.m.

a) Manager of Agricultural Services Report

Janice Reyda: MOVED that the January 2021 Manager of Ag Services
13/21 Report be accepted as presented.
Carried

Nasar Iqbal excused himself from the meeting at 10:50 a.m.

RY lw

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**Land Use/Planning/
Subdivisions****1. Request for Decision – New Development Permit Application
- NW 28-83-22-W5**

Council accepted this item as information.

Correspondence**1. V.S.I. Services (1980) Ltd.
- Authorization to Sign Agreement**Janice Reyda:
14/21MOVED that Council authorize the signing of the 2021
V.S.I. Contract on behalf of the Municipal District of Peace No
135.

Carried

**2. Peace Library System
- 2021 Budget**

Council accepted this item as information.

**3. Federation of Canadian Municipalities
- Membership Renewal**Theresa Johnson:
15/21MOVED that Council authorize the Federation of
Canadian Municipalities membership at a cost of \$582.24 for
2021.

Carried

**4. Meeting with the Minister of Municipal Affairs
- RMA Spring Convention 2021**Council requested an appointment with the Minister of Municipal Affairs to discuss
the following:

- Intermunicipal Collaboration Frameworks
- Grants in Place of Taxes
- Municipal Stimulus Program

5. Northern Sunrise County**- Letter Re: NAV CANADA Peace River Flight Safety Services**

Council accepted this item as information.

**6. Xplornet Communications
- Letter of Support Request**Sandra Eastman:
16/21MOVED that administration provide a letter of support to
Xplornet Communications for their application to ensure that
connectivity improves to a minimum of the Universal Service
Objective throughout Rural Alberta.

Carried

**7. Village of Berwyn
- Customer Survey**

Council accepted this item as information.

**8. Peace Region Fire Chiefs Association
- Flood Mitigation Support**

Council accepted this item as information.

New Business**1. Municipal Stimulus Program (MSP)
- 2020 Draft Red Tape Reduction Report**

Council reviewed this item together and offered additional suggestions.

**2. Rural Municipalities of Alberta
- Board Governance Review Survey Questions**

Council reviewed the questions and provided input.

Kristen Dyck excused herself from the meeting at 12:11 p.m.

Reeve Willing called for lunch recess at 12:13 p.m.

B

Council reconvened from lunch at 1:00 p.m. with all present.

Appointments Continued

4. T.E.P. R-O-W Coordination Inc.

Ed Plant joined the meeting via Zoom at 1:00 p.m.

Ed Plant excused himself from the meeting at 1:12 p.m.

a) **Bylaw No. 12/2020 Regulation of Telecommunications Work & Equipment Installation on Municipal Lands**

Janice Reyda: MOVED first reading of Bylaw No. 12/2020.
17/21 Carried

Theresa Johnson: MOVED second reading of Bylaw No. 12/2020.
18/21 Carried

Ken Herlinveaux: MOVED to proceed to third reading of Bylaw No. 12/2020 at this time.

Carried
Unanimously

Sandra Eastman: **MOVED** third reading of Bylaw No. 12/20.
20/21
Carried

b) Telecommunications Installations in ROW Policy ADM - 30

Janice Reyda: MOVED to accept Telecommunications Installation
21/21 in ROW Policy ADM – 30 as presented.
Carried

c) Telecommunications Attachments Policy ADM- 31

Sandra Eastman: MOVED to accept Telecommunications Attachments
22/21 Policy ADM – 31 as presented.

Carried

d) Telecommunications Attachment Procedure

Council accepted this item as information.

New Business Continued

3. Draft Purchasing Policy ADM - 32

Ken Herlinveaux: 23/21

MOVED to accept Purchasing Policy ADM - 32 as presented.

Carried

4. Growing the North Virtual Conference

Theresa Johnson: MOVED to authorize the attendance of Robert Willing,
24/21 Sandra Eastman and Janice Reyda to the virtual Growing the
North Conference February 16-18, 2021.
Carried

Information Items Council discussed the information items.

Question Period None

Confidential Items **1. Intergovernmental Relations – Intermunicipal Collaboration Framework – FOIP Section 21**

Theresa Johnson: 25/21 MOVED that Council move to closed session to discuss privileged information as per FOIP section 21 at 1:34 p.m.
Carried

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**Confidential Items
Continued**

**1. Intergovernmental Relations – Intermunicipal Collaboration Framework –
FOIP Section 21**

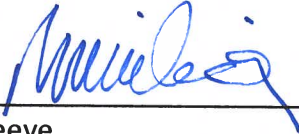
Theresa Johnson: MOVED that Council return to open meeting at 2:50 p.m.
26/21 Carried

2:50 p.m. meeting resumed with no public attending.

Adjournment

Being that the agenda matters have been concluded, the meeting adjourned at
2:52 p.m.

These minutes approved this 26th day of January, 2021.



Reeve



Chief Administrative Officer