

Minutes of the Organizational Meeting of the Council of the Municipal District of Peace No. 135, Province of Alberta, held at the Municipal Office, Berwyn, Alberta on October 26, 2021.

Present

Councillors

Sandra Eastman
Ken Herlinveaux via Zoom
Theresa Johnson
Lori Kinnee
Robert Willing

CAO

Barbara Johnson

Recording Secretary
Press

Lelia Sumner

Kristin Dyck – Mile Zero – Banner Post via Zoom

Call to Order

CAO Barbara Johnson called the meeting to order at 4:59 p.m.

Official Oath of Office

Robert Willing, Sandra Eastman, Theresa Johnson and Lori Kinnee each took the official oath of office. Ken Herlinveaux had taken it on October 19, 2021.

Office of Reeve

The CAO called for nominations for the Office of Reeve, for a one year term.

Theresa Johnson nominated Robert Willing.

No further nominations.

Robert Willing accepted the nomination.

Theresa Johnson: MOVED that nominations for the Office of Reeve cease.
307/21 Carried

Robert Willing was declared elected as Reeve.

Robert Willing took the Official Oath of Office for Reeve.

Robert Willing assumed the Chair.

Office of Deputy Reeve

Robert Willing called for nominations for the Office of Deputy Reeve.

Theresa Johnson nominated Sandra Eastman.

No further nominations.

Sandra Eastman accepted the nomination.

Theresa Johnson: MOVED that nominations for the Office of Deputy Reeve
308/21 cease.

Carried

Sandra Eastman took the Official Oath of Office for Deputy Reeve.

Signing Authority

Sandra Eastman:
309/21

MOVED that the signing authority for the Municipal District of Peace No. 135 be the CAO or Director of Legislative Services with any one Councillor.

Carried

Regular Meeting Date

Lori Kinnee:
310/21

MOVED that the regular meeting dates be the 2nd Tuesday of each month, commencing at 9:00 a.m. and the 4th Tuesday of each month, commencing at 5:00 p.m. excepting July, August and December when there will not be an evening meeting.

Carried

Declaration of Municipal Office

Theresa Johnson:
311/21

MOVED to declare that the Municipal District of Peace No. 135 administration office is located at 5240-52 Avenue, Berwyn, Alberta.

Carried

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Declaration of Sandra Eastman:
Bank Location 312/21

MOVED to declare location of bank accounts: Alberta
 Treasury Branch, Grimshaw, Alberta.

Carried

Annual Review of Sandra Eastman:
Vision And Mission 313/21
Statements

MOVED to accept the Municipal District of Peace No. 135
 Vision and Mission Statements as presented and further, that
 they be reviewed at the upcoming Strategic Planning Session.

Carried

Annual Review of Sandra Eastman:
Procedural Bylaw 314/21

MOVED to table the Procedural Bylaw to a future meeting in
 January or February 2022.

Carried

Annual Review of Sandra Eastman:
Code of Conduct 315/21
Bylaw

MOVED to table the Code of Conduct Bylaw to a future
 meeting in January or February 2022.

Carried

Appointments Theresa Johnson:
 316/21

MOVED that the following appointments be made:

Agricultural Service Board

That Councillor member appointments to the Agricultural
 Service Board be Sandra Eastman, Lori Kinnee and Theresa
 Johnson with Sandra Eastman appointed as Chairman,
 alternate to be Theresa Johnson, and the member at large
 appointments to be Brian Grant, Nigel Thorne, Judy Bowcott,
 Rick Keillor, Janice Reyda and Christi Friesen.

Duncans' Inter-agency Committee

No member appointed.

Emergency Advisory Committee

That the Chief Administrative Officer be appointed as the
 Director of Disaster Services, Robert Willing be appointed the
 Chair of Disaster Services Committee with Ken Herlinveaux as
 alternate.

Fire Chiefs

That the Fire Chief be appointed as follows:
 Brownvale Volunteer Fire Dept. - Vacant

Grimshaw Cooperative Seed Cleaning Plant Board

That Ken Herlinveaux be appointed as the member to
 the Grimshaw Cooperative Seed Cleaning Plant Board
 with Lori Kinnee to serve as alternate member.

Grimshaw & District Chamber of Commerce

That Robert Willing be appointed as the member to the
 Grimshaw & District Chamber of Commerce with the alternate
 to be Sandra Eastman.

Grimshaw Gravels Aquifer Management Advisory Association

That Lori Kinnee be the member appointed to the
 Grimshaw Gravels Aquifer Management Advisory Association
 with the alternate member to be Theresa Johnson.

Grimshaw Regional Health Care Recruitment and Retention Committee

That Theresa Johnson be appointed to serve as the member
 of the Grimshaw Regional Health Care Recruitment and
 Retention Committee with the alternate member to be Lori
 Kinnee.

Intermunicipal Negotiation Committees That the following members be appointed:

Clear Hills County – Members	Ken Herlinveaux, Sandra Eastman
Alternate	Theresa Johnson
County of Birch Hills – Members	Robert Willing, Ken Herlinveaux
Alternate	Sandra Eastman
County of Northern Lights – Members	Lori Kinnee, Theresa Johnson
Alternate	Sandra Eastman
Northern Sunrise County – Members	Robert Willing, Sandra Eastman
Alternate	Theresa Johnson
MD of Fairview – Members	Ken Herlinveaux, Sandra Eastman
Alternate	Robert Willing

Intermunicipal Negotiation Committees

Town of Grimshaw – Members	Theresa Johnson, Sandra Eastman
Alternate	Ken Herlinveaux
Town of Peace River – Members	Robert Willing, Sandra Eastman
Alternate	Theresa Johnson
Village of Berwyn – Members	Robert Willing, Ken Herlinveaux
Alternate	Sandra Eastman

Lac Cardinal Inter-Municipal Cooperative Committee

That Robert Willing, Sandra Eastman and the Chief Administrative Officer be the members appointed to the Lac Cardinal Inter- Municipal Cooperative Committee with any other Councillor to serve as the alternate.

Lac Cardinal Regional Economic Development

That Robert Willing be the member appointed to the Lac Cardinal Regional Economic Development Board with The Johnson to serve as the alternate.

Mackenzie Municipal Services Agency

That Sandra Eastman be appointed as the member to the Mackenzie Municipal Services Agency with the alternate member to be Robert Willing.

Mighty Peace Tourist Association

That Theresa Johnson be the member appointed to the Mighty Peace Tourist Association with the alternate to be Ken Herlinveaux.

Municipal District of Peace No. 135 Library Board

That the following members be appointed:
Councillor Theresa Johnson
Councillor Ken Herlinveaux
Brownvale Library – Dianne Wearden, Myrna Alexander, J McCallum (3 year term expiring 2022)
Berwyn Library – Elvira Sorensen (3 year term expiring 2022)
Grimshaw Library – George Leger (1 year term)
Peace River Library - Sandra Willing (1 year term)

North Peace Housing Foundation

That Sandra Eastman be appointed to serve on the North Peace Housing Foundation Board.

Northern Alberta Elected Leaders

That Robert Willing be appointed to represent the Municipality of Peace on the Northern Alberta Elected Leaders.

Northern Sunrise Rural Crime Watch Committee

That Theresa Johnson be appointed to the Northern Sunrise Rural Crime Watch Committee and that all other Councillors be alternates.

Northern Transportation Advocacy Bureau

That Theresa Johnson be appointed to the Northern Transportation Advocacy Bureau with Sandra Eastman to serve as the alternate.

Peace Library System

That the member appointed to the Peace Library System be Theresa Johnson with the alternate member to be Sandra Eastman.

Peace Regional Economic Development Alliance

That the member appointed to the Peace Regional Economic Development Alliance be Robert Willing with the alternate member to be Ken Herlinveaux.

Peace Regional Healthcare Attraction and Retention Committee

That the member appointed to the Peace Regional Healthcare Attraction and Retention Committee be Ken Herlinveaux.

Peace Regional RCMP Community Advisory Committee

That Theresa Johnson be appointed as the member to the Peace Regional RCMP Community Advisory Committee with Robert Willing to serve as the alternate.

Peace Regional Subdivision And Development Appeal Board

That the Subdivision and Development Appeal Board members be: Members at Large - Theresa Johnson
- George Leger

**Peace River Aboriginal
Inter-agency Committee**

No member appointed.

**Peace River Mutual
Aid Committee**

That Robert Willing be the member appointed to the Peace River Mutual Aid Committee with the alternate to be Ken Herlinveaux.

**Peace River School Division
Junior Councillor Program**

That Sandra Eastman be appointed as the member of the Peace River School Division Junior Councillor Program.

**Peace Valley Conservation,
Recreation & Tourism
Society**

That Robert Willing be the member appointed to the Peace Valley Conservation, Recreation & Tourism Society with the alternate member to be Ken Herlinveaux.

**Recreation Master Plan
Steering Committee**

That Theresa Johnson, Robert Willing, Ken Herlinveaux be appointed as Council members to the Recreation Master Plan Steering Committee with the alternate member to be Sandra Eastman. Members at Large appointed are Ed Pimm, Dan Dibbelt, Sandra Willing with Ken Paul sitting as an advisory position and CAO.

**V.S.I. Services
(1980) Ltd.**

That Ken Herlinveaux be appointed to represent the Municipal District of Peace No.135 at the V.S.I. Services (1980) Ltd. annual meeting.

**Weed Notice Appeal Committee,
Pest Control Notice Appeal
Committee**

That Lori Kinnee, Sandra Eastman and Ken Herlinveaux be appointed to the MD of Fairview and Clear Hills County Weed Notice Appeal Committee and Pest Control Committees.
Carried

**Review of Policy ADM 8 – Meeting
Fees, Honorariums, Travel &
Subsistence**

Sandra Eastman: MOVED to accept the ADM-8 as amended.
317/21 Carried

Remuneration

Theresa Johnson:
318/21

MOVED that effective November 1, 2021 the Councillor remuneration be set as follows:

Councillors Honorarium \$12,557.15/annum (\$1,046.43/month)
Reeve's Honorarium \$15,696.44/annum (\$1,308.04/month)
Regular Council Meeting \$261.61/day meeting
or \$136.04/evening meeting

Committee & Board \$261.61/ full day
Meetings and \$136.04/ ½ day or evening
Conferences Travel – Maximum of 2 days
if one-way travel time > 4 hrs

Meals Breakfast & Lunch \$20/ meal
Supper \$30/ meal or cost of meal
with receipt

Mileage \$0.59/ km

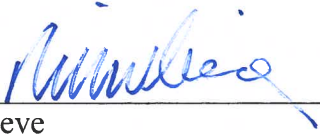
Telecommunications Allowance \$50/ month

Hotel Accommodations Paid for on M.D. credit card
(including parking) or reimbursement of actual cost
Carried

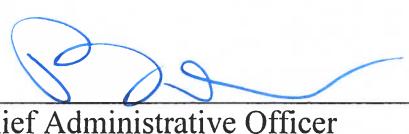
Adjournment

Being that the agenda matters of the Organizational Meeting have been concluded, the meeting adjourned at 6:09 p.m.

These minutes approved this 9th day of November 2021.



Reeve



Chief Administrative Officer