

Minutes of a Regular Meeting of the Council of the Municipal District of Peace No. 135, Province of Alberta, held September 8, 2020 at the Municipal Office, Berwyn, Alberta.

Present

Reeve
Councillors
Robert Willing
Sandra Eastman
Janice Reyda
Theresa Johnson
Ken Herlinveaux

Attending

C.A.O.
Recording Secretary
Barbara Johnson
Lelia Sumner

Regrets

Press
Kristin Dyck

Call to Order

Reeve Willing called the meeting to order at 9:02 a.m.

**Adoption
of Agenda**

Theresa Johnson:
278/20
MOVED that the agenda for the September 8, 2020 regular meeting of Council be approved with the following addition:

D.2. Rural Municipalities of Alberta
- Asset Management Capacity Building Cohort
Carried

**Approval
of Minutes**

1. August 11, 2020 Regular Council Meeting

Janice Reyda:
279/20
MOVED that the minutes of the regular meeting of Council held on August 11, 2020 be approved as presented.
Carried

**Business Arising
Out of Minutes**

1. Telecommunication Policy & Agreement Template

Janice Reyda:
280/20
MOVED that Council accept the proposal from T.E.P. R-O-W Co-ordination Inc. to develop two telecommunication policies and Municipal Access Agreement and Attachment Agreement templates at a cost of \$6,450.
Carried

2. Rural Municipalities of Alberta

- Asset Management Capacity Building Cohort

Council confirmed that their motion from 2018 is still valid.

Appointments

1. Ken Gerk, Assistant Public Works Foreman

Ken Gerk joined the meeting at 9:11 a.m.

a) Ratepayer Request Follow Up

Council accepted this item as information.

b) Request for Decision – RR 231 Tilling & Stabilization

Sandra Eastman:
281/20
MOVED that administration award the contract to Read On Roads for 1.5 miles of tilling, cement stabilization and packing on range road 231 between Highways 2 and 2A at a cost of \$121,601.50 plus GST, pending approval of the Municipal Stimulus Program grant application.
Carried

Ken Gerk excused himself from the meeting at 9:29 a.m.

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1. Financial Reports for the month ending August 31, 2020
a) 2020 Capital Projects Summary as at August 31, 2020
b) Council Capital Financial August 31, 2020
c) Council Operating Financial August 31, 2020

Sandra Eastman: MOVED that Council accept the August 31, 2020 Financial
282/20 Reports as presented.

Carried

2. Accounts for Payment

Ken Herlinveaux: MOVED that 40 electronic fund transfers and cheque #12700
283/20 to cheque #12773, excluding cheque #12768, in the total
amount of \$396,653.59 be approved for payment.

Carried

Sandra Eastman abstained from discussion on cheque #12768.

Theresa Johnson: MOVED that cheque #12768 in the amount of \$420.00
284/20 be approved for payment.

Carried

3. C.A.O.'s Report

Janice Reyda: MOVED that the C.A.O.'s Report be accepted for
285/20 information.

Carried

4. Councillors' Reports

Theresa Johnson excused herself from the meeting at 10:09 a.m.
Theresa Johnson re-joined the meeting at 10:12 a.m.

Sandra Eastman: MOVED that the Councillors' reports be accepted as
286/20 presented.

Carried

Council recessed for a short break at 10:30 a.m.
Council reconvened with all present at 10:38 a.m.

**Appointments
Continued**

2. Nasar Iqbal, Manager of Agricultural Services
Nasar Iqbal joined the meeting at 10:38 a.m.

a) Manager of Agricultural Services Report

Ken Herlinveaux: MOVED that the August 2020 Manager of Ag Services
287/20 Report be accepted as presented.

Carried

Nasar Iqbal excused himself from the meeting at 10:56 a.m.

**Land Use/Planning/
Subdivisions**

1. Bylaw No. 9/2020 to Amend Land Use Bylaw No. 1/2012
- re: Gravel Pit Districts

Council asked that Mackenzie Municipal Services Agency staff attend a future
Council meeting to discuss this proposed bylaw.

2. Bylaw No. 10/2020 to Amend Municipal Development Plan

Council decided to deal with this bylaw after discussions with Mackenzie Municipal
Services Agency staff about Bylaw No. 9/2020.

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September 8, 2020

**Land Use/Planning/
Subdivisions
Continued**

**3. Subdivision Application 20-1MK020
- NW5-82-25-W5M Margaret Pawluk**

Sandra Eastman: 288/20 MOVED that council recommend approval of the Margaret Pawluk subdivision application, subject to:

- the payment of any outstanding property taxes on the land proposed to be subdivided
- relocation of sewage discharge
- the provision of access to the subdivision and the balance of the parcel by the applicant/landowner.

Carried

**4. Subdivision Application 20-1MK021
- NE30-82-25-W5M Darrel and Janice Reyda**

Janice Reyda abstained from discussion and voting on this agenda item.

Sandra Eastman: 289/20 MOVED that council recommend approval of the Darrel and Janice Reyda subdivision application, subject to:

- the payment of any outstanding property taxes on the land proposed to be subdivided

Carried

**5. Bylaw No. 11/2020
- Land Use Bylaw Amendment: Lot 1, Block 1, Plan 152 4098**

Sandra Eastman: 290/20 MOVED first reading of Bylaw No. 11/2020 Option B.

Carried

Correspondence

1. 2020 Stars of Alberta Volunteer Awards
Council accepted the item as information.

2. Invitation to Autumn Lane Official Opening September 12, 2020.

Ken Herlinveaux: 291/20 MOVED to authorize the attendance of Theresa Johnson at the Autumn Lane official opening on September 12, 2020 in Berwyn.

Carried

**3. Town of Peace River – Request for Special Resolution at September 18, 2020
Peace Region Economic Development Alliance meeting**
Council accepted the item as information.

New Business

1. Request for Decision – External Audit Services

Theresa Johnson: 292/20 MOVED that Sander Rose Bone Grindle LLP be contracted to provide external audit services to the MD of Peace for a period of 3 years beginning with the fiscal year ending December 31, 2020 for a total fee of \$49,689 + GST.

Carried

2. Request for Decision – Funding of 2020 Capital Projects and Purchases

Janice Reyda: 293/20 MOVED that MSI Capital grant funding be applied for the outflow meter cost of \$9,780, the fire trailer cost of \$6,999 and the BF70793 and BF78982 repairs cost of \$160,800.

Carried

Ken Herlinveaux: 294/20 MOVED that MSI Capital grant applications be completed for all capital purchases previously budgeted in 2020 to be funded through reserves.

Carried

1.
B

3. Grants, Donations & Funding Policy

Janice Reyda: MOVED that the following Request for Funding Applications
295/20 be approved:

Berwyn Municipal Library	
- Improve Reading Sections	\$ 500.00
Grimshaw Municipal Library	
- Collection Development	\$2,000.00

And further, that the Grimshaw Ag Society receive \$3,800 in unexpended grant funding to be used at Wilderness Park for cement picnic tables and benches.

Carried

Council recessed for lunch at 12: 05 p.m.

Council reconvened from lunch at 1:00 p.m. with all present.

**Appointments
Continued**

3. Geoffrey Jackson, Centurion Defence

Geoffrey Jackson and Kristin Gudim, ReTrain Canada, joined the meeting via Microsoft Teams at 1:00 p.m.

Geoffrey Jackson and Kristin Gudim left the meeting at 1:32 p.m.

Theresa Johnson: MOVED that Centurion Defence be authorized to perform
296/20 penetration testing on the Municipal District's computer system at no charge on the condition that they can use the non-identifying statistics gathered from the tests in their research and marketing.

Carried

Information Items Council discussed the information items.

Question Period None

Confidential Items 1. Land – FOIP – Section 16

2. Personnel – FOIP – Section 17

Theresa Johnson: MOVED that Council move to closed session to discuss
297/20 privileged information as per sections 16 and 17, FOIP at 1:44 p.m.

Carried

Lelia Sumner excused herself from the meeting at 1:44 p.m.

Sandra Eastman: MOVED that Council return to open meeting at 2:35 p.m.
298/20 Carried

2:35 p.m. – meeting resumed with no public attending.

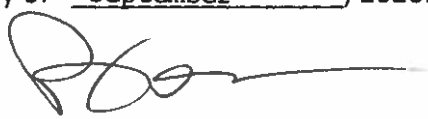
Adjournment

Being that the agenda matters have been concluded, the meeting adjourned at 2:36 p.m.

These minutes approved this 22nd day of September, 2020.



Reeve



Chief Administrative Officer