Minutes of a Regular Meeting of the Council of the Municipal District of Peace No.135, held September 8, 2026, at the Municipal Office in Berwyn, in the Province of Alberta.

Present

Reeve	Robert Willing
Deputy Reeve	Sandra Eastman
Councillor	Theresa Johnson via Zoom
Councillor	Ken Herlinveaux
Councillor	Lori Kinnee

Attending

Chief Administrative Officer	Brian Allen
Recording Secretary	Sandra Satchell

Regrets

Call to Order

Reeve Willing called the meeting to order at 9:01 a.m.

Nasar Iqbal and Erik Fuller joined the meeting at 9:01 a.m.

Adoption of Agenda

Councillor Herlinveaux: 208/26 MOVED that the agenda for the September 8, 2026, regular meeting of Council be approved with the following addition:

H.10. Municipal Right of Way Grazing

CARRIED

Approval of Minutes

1. August 11, 2026 Regular Council Meeting

Councillor Kinnee: 209/26 MOVED that the minutes of the regular meeting of Council held on August 11, 2026 be approved as presented.

CARRIED

Agricultural Service Board

1. Nasar Iqbal, Manager of Agricultural Services

a) Manager of Agricultural Services Report

Council accepted this item as information.

New Business

10. Municipal Right of Way Grazing

Council accepted this item as information.

Nasar Iqbal excused himself from the meeting at 9:27 a.m.

Public Works

1. Erik Fuller, Director of Operations

a) Director of Operations Report

Council accepted this item as information.

New Business

7. Request for Decision: Brownvale Sidewalk Removals and Repairs

Councillor Kinnee: 210/26 MOVED to approve the removal and replacement of sidewalks in Brownvale as per the assessment of the Director of Operations, with work to begin in Spring of 2027.

CARRIED

Erik Fuller excused himself at 10:04 a.m.

Water and Wastewater

1. Sandra Satchell, Manager of Water and Wastewater

Council accepted this item as information.

Unfinished Business

1. Request for Decision: Coffee with Council Dates in 2027

Deputy Reeve Eastman: 211/26
MOVED to approve the following dates in 2027 as Coffee with Council dates:
- January 26, 2027
- April 27, 2027
- June 22, 2027
- October 26, 2027

CARRIED

2. Request for Decision: October 2026 Coffee with Council – Topic Selection

Councillor Herlinveaux: 212/26
MOVED to select Economic Development – Creating a Welcoming Environment for Potential Industrial Development as the topic for the October 27, 2026 Coffee with Council session.

CARRIED

3. Request for Decision: Postage Fee Implementation – Software Limitation

Deputy Reeve Eastman: 213/26
MOVED to direct Administration not to implement the fee at this time due to software limitations that prevent the fee from being automatically applied and approve maintaining the authority to charge a $2.00 postage fee for mailed municipal documents that could otherwise be sent electronically, with an exemption for seniors.

CARRIED

New Business Continued

1. 4th Quarter Grants, Donations & Funding

Deputy Reeve Eastman: 214/26
MOVED to approve the following Request for Funding Applications:

Peace River Community Soup Kitchen Committee
- Ongoing cost of providing meals $1,000.00

North Peace Stampede Association
- Offset increased 2026 contractor fees $2,000.00

Grimshaw Minor Soccer Club
- Establish indoor soccer program $1,000.00

CARRIED

2. 2026 Alberta Tourism Economic Budget Forum Dinner & GRIT Awards

Councillor Herlinveaux: 215/26
MOVED to authorize the attendance of Councillor Johnson at the 2026 Alberta Tourism Economic Budget Forum Dinner and GRIT Awards in Edmonton on November 16, 2026.

CARRIED

3. Call to Action to the Government of Alberta

Council accepted this item as information

Reeve Willing called for a short break at 10:27 a.m.
Council Reconvened at 10:40 a.m. with all present.

4. Policy ADM-20 – Investment Policy

Councillor Kinnee: 216/26
MOVED to adopt policy ADM-20 Investment Policy as presented.

CARRIED

New Business Continued

5. Tri-Council Meeting Date and Agenda Items

Councillor Kinnee: 217/26 — MOVED to direct Administration to provide the following items as agenda items for the Tri-Council Meeting on October 14, 2026 at Hines Creek:

- Intermunicipal Collaboration Framework Renewals
- Regional Assessors

CARRIED

6. Request for Decision: Promotional Daytimers

Deputy Reeve Eastman: 218/26 — MOVED to direct Administration to order 100 monthly planners for Councillors' use and to distribute to ratepayers.

CARRIED

8. Request for a Representative on the Community Education Committee at Northern Lakes College

Council accepted this item as information

9. Cyber Security Insurance Proposal

Deputy Reeve Eastman: 219/26 — MOVED to direct Administration to return to a later meeting with more information for decision making.

CARRIED

Administrative Reports

1. CAO Report for August 2026

Council accepted this item as information.

2. Accounts for Payment

Council accepted this item as information.

3. Motion Status Matrix

Council accepted this item as information.

Councillor/ Committee Reports

1. Councillors' August 2026 Reports

Council accepted this item as information.

2. Brownvale Community and District Library July 2026 Update
3. Brownvale Community and District Library August 2026 Update
4. Letter of Request for Funding to PREA
5. North Peace Housing Foundation Board Meeting Synopsis – July 8, 2026
6. Grimshaw Co-op Seed Cleaning Plant August 12, 2026 Board Meeting Minutes

Council accepted these five items as information.

Information Items

1. Grimshaw Municipal Library August 2026 Monthly Report
2. RCMP Quarterly Community Policing Report
3. Certificate of Appreciation from the Royal Canadian Legion
4. Thanks and Curling Passes from Peace River Curling Club
5. Micro Computers Threat Report for August 2026
6. Fire Department Monthly Activity Report for August 2026

Council accepted these six items as information.

Reeve Willing called for lunch recess at 12:03 p.m.
Council reconvened from lunch at 12:57 p.m.

Delegations

1. Jeremy King, ATB Financial

Jeremy King of ATB Financial joined the meeting at 12:57 p.m.
Jeremy King excused himself at 1:30 p.m.

Dianna Butz and Inwon Nteogwuija joined the meeting at 1:30 p.m.

2. Angelica Alberto, Northern Grace

Angelica Alberto of Northern Grace joined the meeting at 1:30 p.m.
Angelica Alberto excused herself at 1:47 p.m.

Land Use/Planning/ Subdivisions

1. Development Officer's Report

Council accepted this item as information.

2. Secure Waste Infrastructure Corp. 2026 Groundwater Monitoring Report

Council accepted this item as information.

3. Request for Decision: Proposed Subdivision File #26MK023

Councillor Johnson: 220/26	MOVED to recommend approval of the Subdivision File #26MK023, subject to the conditions as presented.

CARRIED

Dianna Butz and Inwon Nteogwuija excused themselves at 2:16 p.m.

Question Period

None

Confidential Items

Intergovernmental Relations Items – ATIA Section 26

Councillor Johnson: 221/26	MOVED that Council move to closed session to discuss privileged information as per ATIA Section 26 at 2:17 p.m.

CARRIED

Councillor Herlinveaux excused himself at 2:57 p.m.

Confidential Items Continued

Councillor Johnson: MOVED that Council return to open meeting at 2:59 p.m.
222/26 CARRIED

Adjournment

Being that the agenda matters have been concluded, the meeting adjourned at 2:59 p.m.

These minutes were approved on the 22nd day of September, 2026.

Reeve

Chief Administrative Officer