Minutes of a Regular Meeting of the Council of the Municipal District of Peace No.135, held October 13, 2026, at the Municipal Office in Berwyn, in the Province of Alberta.

Present

Reeve	Robert Willing
Deputy Reeve	Sandra Eastman
Councillor	Theresa Johnson
Councillor	Ken Herlinveaux
Councillor	Lori Kinnee

Attending

Chief Administrative Officer	Brian Allen
Recording Secretary	Sandra Satchell

Regrets

Call to Order

Reeve Willing called the meeting to order at 9:00 a.m.

Erik Fuller joined the meeting at 9:00 a.m.

Adoption of Agenda

Councillor Johnson: 238/26 MOVED that the agenda for the October 13, 2026, regular meeting of Council be approved with the following additions:
H.11. Regional Airport Management Meeting
H.12. Regional Christmas Gathering
CARRIED

Approval of Minutes

1. September 22, 2026 Regular Council Meeting

Councillor Kinnee: 239/26 MOVED that the minutes of the regular meeting of Council held on September 22, 2026 be approved as presented.
CARRIED

Agricultural Service Board

1. Nasar Iqbal, Manager of Agricultural Services
a) Manager of Agricultural Services Report

Councillor Herlinveaux: 240/26 MOVED to accept this item as information.
CARRIED

Public Works

1. Erik Fuller, Director of Operations
a) Director of Operations Report

Deputy Reeve Eastman: 241/26 MOVED to accept this item as information.
CARRIED

2. Review of Policy PW-28 – Private Snowplowing

Councillor Johnson: 242/26 MOVED to adopt Policy PW-28 – Private Snowplowing as presented.
CARRIED

Erik Fuller excused himself at 10:04 a.m.

Water and Wastewater

1. Sandra Satchell, Manager of Water and Wastewater

Deputy Reeve Eastman: 243/26 MOVED to accept this item as information.
CARRIED

Unfinished Business

1. Regional Economic Development Committee Proposal

Councillor Johnson: 244/26 — MOVED to approve the attendance of Reeve Willing and Deputy Reeve Eastman and CAO Allen at the preliminary meeting regarding the proposed regional economic development committee on October 16, 2026, at 9:00 a.m. in the Town of Peace River, to discuss its proposed structure, funding and goals.

CARRIED

2. ACCPA One-Day Forum in Peace River Registration

Councillor Kinnee: 245/26 — MOVED to accept this item as information.

CARRIED

New Business

1. Summit Sponsorship Request from Mighty Peace Tourism

Deputy Reeve Eastman: 246/26 — MOVED to sponsor lunch for the 2027 Northern Alberta Tourism Summit, taking place April 12 to 14, 2027 in Peace River at a cost of $3,500.00.

CARRIED

2. Request for Decision: 2027 Preliminary Budget Meeting

Councillor Kinnee: 247/26 — MOVED to schedule a separate budget meeting on October 22, 2026, at 9:00 a.m., rather than including budget deliberations in a regular Council meeting.

CARRIED

3. Rural Municipalities of Alberta District 4 Director Election

Deputy Reeve Eastman: 248/26 — MOVED to support the nomination of Reeve Willing for the position of Rural Municipalities of Alberta District 4 Director.

CARRIED

4. Request for Decision: 2026 Christmas Floater

Councillor Kinnee: 249/26 — MOVED to set December 29, 2026 as the 2026 Christmas Floater.

CARRIED

5. Request for Decision: Remembrance Day Service

Councillor Johnson: 250/26 — MOVED to authorize the attendance of Councillor Herlinveaux at the Remembrance Day Service in Grimshaw to lay a wreath.

CARRIED

6. Request for Decision: Staff Christmas Party 2026

Councillor Herlinveaux: 251/26 — MOVED to approve the 2026 Staff Christmas Party as attendance at dinner at Mr. Mike's Steakhouse in Peace River on December 18, 2026.

CARRIED

7. 2026 Peace River Remembrance Day Ceremony

Deputy Reeve Eastman: 252/26 — MOVED to authorize the attendance of Reeve Willing at the Remembrance Day Service in Peace River.

CARRIED

New Business Continued

8. Review of FIRE-6 Burning Policy

Councillor Kinnee: MOVED to adopt FIRE-6 Burning Policy as presented.
253/26 CARRIED

9. Review of Policy ADM-19 Tangible Capital Assets

Deputy Reeve Eastman: MOVED to adopt ADM-19 Tangible Capital Assets Policy as presented.
254/26 CARRIED

10. Resilient Leadership in Challenging Times Courses

Deputy Reeve Eastman: MOVED to accept this item as information.
255/26 CARRIED

11. Regional Airport Management Meeting

Councillor Johnson: MOVED to accept this item as information.
256/26 CARRIED

Reeve Willing called for a short break at 10:37 a.m.
Council Reconvened at 10:50 a.m. with all present.

12. Regional Christmas Gathering

Councillor Johnson: MOVED to accept this item as information and to direct Administration to call Northern Sunrise County to discuss as the organizer of the next gathering.
257/26 CARRIED

Dianna Butz and Komiete Tetteh joined the meeting at 10:50 a.m.

Land Use/Planning/ Subdivisions

1. Development Officer's Report

Councillor Herlinveaux: MOVED to accept this item as information.
258/26 CARRIED

2. Public Hearing for the Proposed Adoption of Land Use Amendment Bylaw 7/2026
- **Amendment to Land Use Bylaw 1/2012**

Reeve Willing called the Public Hearing to order at 10:59 a.m.

Reeve Willing stated the purpose of the hearing which is to provide public input and comment on Proposed Bylaw No. 7/2026.

Written submissions were received and oral presentations were heard.

Deputy Reeve Eastman: MOVED that the Public Hearing be adjourned at 11:31 a.m.
259/26 CARRIED

Land Use/Planning/ Subdivisions Continued

3. Land Use Amendment Bylaw 7/2026

Councillor Kinnee: MOVED second reading of Bylaw No. 7/2026 as presented.
260/26 CARRIED

Councillor Johnson: MOVED to postpone third reading of Bylaw No. 7/2026 to the regular meeting of Council on November 10, 2026.
261/26 CARRIED

Dianna Butz and Komiete Tetteh excused themselves at 11:52 a.m.
Reeve Willing called for lunch recess at 11:55 a.m.
Council reconvened from lunch at 1:04 p.m.

Administrative Reports

1. CAO Report for September 2026
2. Accounts for Payment
3. Motion Status Matrix
4. Correspondence
a) Letter Re: Code of Practice for Pits Concerns
b) Letter of Support for Registered Drainage Systems Committee
c) Letter Advising of MD Contribution to Fairview College Advocacy

Deputy Reeve Eastman: MOVED to accept these fout items as information.
262/26 CARRIED

Councillor/ Committee Reports

1. Councillors' September 2026 Reports
2. Lac Cardinal Regional Economic Development Board July to September Report
3. Brownvale Community and District Library September 2026 Update
4. Mighty Peace Tourism 2026 Municipal Membership Fee
5. Peace Regional Energy Committee May 27, 2026 Meeting Minutes
6. GGAMAA Annual March 23, 2026 Meeting Minutes
7. GGAMAA March 23, 2026 Regular Meeting Minutes

Councillor Johnson: MOVED to accept these seven items as information.
263/26 CARRIED

Information Items

1. Municipal Affairs Assessment Services Branch Newsletter
2. Micro Computers September Monthly Threat Summary
3. Micro Computers Quarterly Threat Summary
4. Grimshaw Municipal Library September 2026 Monthly Report
5. Fire Department Monthly Activity Report for September 2026
6. Hudson Bay Route Association 2026 AGM

Councillor Herlinveaux: MOVED to accept these six items as information.
264/26 CARRIED

Delegations **None**

Question Period **None**

Confidential Items

1. **Privileged Information – ATIA Section 32**
2. **Personal Privacy – ATIA Section 20**

Councillor Johnson: 265/26	MOVED that Council move to closed session to discuss privileged information and personal privacy as per ATIA Sections 20 and 32 at 1:55 p.m.
	CARRIED
Councillor Johnson: 266/26	MOVED that Council return to open meeting at 2:42 p.m.
	CARRIED
Councillor Johnson: 267/26	MOVED to authorize Brownlee LLP to proceed to questioning as detailed in their email of September 28, 2026.
	CARRIED
Deputy Reeve Eastman: 268/26	MOVED to direct Administration to write a letter to the ratepayer involved.
	CARRIED

Adjournment

Being that the agenda matters have been concluded, the meeting adjourned at 2:48 p.m.

These minutes were approved on the 27th day of October, 2026.

Reeve

Chief Administrative Officer